



Agenda
Special Meeting
October 16, 2024 at 6 p.m. via Teams Meeting

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- I. Call to Order
- II. Declare Quorum
- III. Approval of Agenda
- IV. Previous Business
 - a. Explanation of bid process of ARPA grant approvals
- V. Board Action
 - a. Approval of the Jonah ARPA grant award
- VI. Public and Board Comments/Questions
- VII. Adjournment

October 10, 2024

Ms. Melissa Wray-Marchetti, CFO
Southwest Counseling Service
2300 Foothill Boulevard
Rock Springs, WY 82901

RE: Recommendation to Award: Ankeny (Jonah) Modular

Dear Melissa,

I provide the following feedback as it relates to the bids received for the above-mentioned project.

Proposals Received

There were 3 potential bidders as a result of the mandatory pre-bid conference.

Shepard Construction	Base Bid: No Bid Received	Resident: NA
Shepard Construction Solutions:	Base Bid: \$1,054,385.50	Resident: Y
W.S. Construction:	Base Bid: \$ 950,000.00	Resident: N

Conclusion and Recommendation

Wyoming's 5% Preference law requires the bid received by any out-of-state contractor, to carry a minimum margin of 5% lower than the next available bid, if the next available bid provided is from a Wyoming Resident Contractor. Therefore, to comply with state law, the bid received by Shepard Construction Solutions, could not be greater than \$997,500 to be considered for award.

In review of both base bids received, and in compliance with Wyoming Statute § 16-6-102, the bid received for \$950,000.00 by W.S. Construction remains the apparent low. The bid included necessary documents due at time of bid, therefore, is considered a complete and compliant bid.

Due to limitations of available budget for the project being less than the total base bid, it is recommended the award be based on the Base Bid, Alternate No. 2 – Additive, and Alternate No. 3 – Deductive, making the final contract award amount **\$643,100.00**.

As such, it is recommended that upon agreement of the Southwest Counseling Board, W.S Construction be awarded the project.

Please feel free to contact me with any questions.



William W. Wheatley, AIA
Vice President

Attachments: SCS Bid / WS Construction Bid



Southwest Counseling Service
2300 Foothill Boulevard
Rock Springs, WY 82901
(307) 352-6677 / Fax: (307-352-6614

October 10, 2024

Sweetwater County Board of County Commissioners:

Below are the FY25 bid results associated with Grant ARPA-HHS-1127 Southwest Counseling Jonah Facility Home.

<u>Contractor</u>	<u>Total Base Bid</u>
Shepard Construction Solutions LLC	\$1,054,385.50
WS Construction LLC	\$950,000.00

Due to limitations of available funding for the project being less than the total base bid of \$950,000, we recommend the award be based on the Base Bid, Bid Alternate No. 2 (additive), and Bid Alternate No. 3 (deductive), making the final bid award \$643,100.00

Recommendation:

Award the Bid for the FY25 Southwest Counseling Grant ARPA-HHS-1127 Southwest Counseling Jonah Facility Home project to WS Construction LLC for \$643,100 and authorize the Chairman to sign all necessary project documents.

Sincerely,

Melissa Wray-Marchetti

CFO of Southwest Counseling Service

**THE BOARD OF COUNTY COMMISSIONERS
SWEETWATER COUNTY, WYOMING
&
THE BOARD OF SOUTHWEST COUNSELING SERVICES**

GRANT ARPA-HHS-1127 JONAH HOME MISCELLANEOUS RENOVATIONS & UPGRADES

NOTICE OF AWARD

TO: WS Construction LLC
P.O. Box 25
Paradise UT, 84328

PROJECT DESCRIPTION:

The Board of County Commissioners of Sweetwater County, Wyoming (Sweetwater County) & The Board of Southwest Counseling Services has considered the Bid submitted by you for the above-described work in response to its Advertisement for Bids and Invitation to Bid.

You are hereby notified that your Bid has been accepted in the amount of \$ 643,100 (six hundred forty three thousand one hundred dollars and zero cents).

You are required by the Invitation to Bid to execute the Contract and furnish the required Contractor's Performance Bond, Payment Bond, and Certificate of Insurance within seven (7) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said Bonds within seven (7) days from the date of this Notice, said Sweetwater County will be entitled to consider all your rights arising out of the Sweetwater County's acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. Sweetwater County will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to Southwest Counseling Services.

Sweetwater County, Wyoming: By: _____
Keaton D. West-Chair

Date: _____

Southwest Counseling Services: By: _____
Kayleen Logan-Chair

Date: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged

by _____

this _____ day of _____, 2024.

By: _____, Title: _____