



Board of Directors' Packet

October 25, 2023

**Workshop at 5:30 p.m.
Meeting time is 6:30 p.m.**

Both held at 2706 Ankeny Way



Agenda
October 25, 2023
2706 Ankeny Way, Rock Springs

- I. Call to Order
- II. Declare Quorum
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Treasurer's Report
 - a. Write-Offs
 - b. Balance Sheet
 - c. Accounts Receivables
 - d. Revenues
 - e. Expenses
 - f. Check Register
- VI. Previous Business
 - a.
 - b.
- VII. Presentations
 - a. Employee Input on Safety by Amy Moser
 - b. End of Year Financials Reports by Melissa Wray-Marchetti
 - c. Recruitment and Retention by Amy Moser
 - d. Annual Report by Laura Schmid-Pizzato
- VIII. New Business
 - a.
- IX. CEO Report
- X. Board Action
 - a. Agreement with CMS to be a CDO Agency
 - b. Employee Holiday Incentive
 - c. Amendment to Contract Between SCS and Ms. Pat Swan-Smith
 - d. Request for Acceptance of the Behavioral Health Redesign Agreement
 - e. Open Minds Agreement
 - f. Change to Career Development Policy 3.6
 - g. Letter of Intent to the Behavioral Health Division
- XI. Public and Board Comments/Questions
- XII. Executive Session
- XIII. Adjournment

**Southwest Counseling Service
Board of Directors
September 27, 2023**

The meeting of Southwest Counseling Service Board of Directors was held on September 27, 2023. Board members present were Ms. Melissa Bates, Ms. Raven Beattie, Mr. Rich Fischer, Ms. Kristy Kauppi and Ms. Kori Rossetti. Staff members in attendance were Ms. Linda Acker, Ms. Christy Legault, Ms. Michal Love, Ms. Melissa Wray-Marchetti and Ms. Laura Schmid-Pizzato. Mr. Rob Piper attended by Zoom for the first part of the meeting and Commissioner Keaton West was also in attendance.

Call to Order

Ms. Raven Beattie called the meeting to order and declared a quorum present.

Approval of Amended Agenda

Ms. Raven Beatty asked for approval of the agenda. Ms. Linda Acker asked to amend the agenda to include Item E. for Locum Tenens for Ms. Brenda Alexander O'Neil to provide psychiatric services. Mr. Rich Fischer moved to approve the agenda as amended with a second by Ms. Kori Rossetti, the motion passed.

Approval of Minutes

Ms. Raven Beattie asked for approval of August 2023 minutes. Mr. Rich Fisher moved to approve, seconded by Ms. Kori Rossetti, the motion passed.

Introduction of Ms. Amy Moser

Ms. Linda Acker reported that Ms. Amy Moser, the new HR Manager, started October 1. Ms. Amy Moser reported that she has a diverse background with twenty years of experience.

Treasurer's Report

Ms. Kristy Kauppi reported no Self Pay Under \$25.00 Balances and no Self Pay Over \$25.00. Ms. Kristy Kauppi reported Bankruptcy Discharges at \$1,538.00. Ms. Kristy Kauppi reported that the total cash position of SCS at \$3,205,772.17, 79 days of cash on hand. Ms. Kristy Kauppi reported the outstanding balance owed to SCS for August 2023 was \$628,385.65. Ms. Kristy Kauppi reported the total revenues at \$966,253.31. Ms. Kristy Kauppi asked about \$356,405.89 for miscellaneous revenues. Ms. Melissa Wray-Marchetti reported SCS did not receive the August payment from the state so another \$300,000 was transferred from reserves. Ms. Kristy Kauppi reported that the total expenditures for August at \$1,302,063.66. Ms. Kristy Kauppi reported that the total check register at \$1,194,000.37. Mr. Rich Fischer moved to approve the Treasurer's report with a second by Ms. Melissa Bates, the motion passed.

Ms. Raven Beattie asked to move into executive session for a legal contract. Mr. Rich Fischer moved to end the regular meeting with a second by Ms. Melissa Bates, the motion passed. Mr. Rich Fischer moved to end the executive session and move into the regular meeting, with a second by Ms. Kristy Kauppi, the motion passed. Mr. Rich Fischer moved to amend the agenda adding Item F. Southwest Counseling Service and Sweetwater County agreement with a second by Ms. Kristy Kauppi, the motion passed.

Garry McLean of Sweetwater County Presentation

Mr. Garry McLean, Sweetwater County HR Director, provided a handout titled, "Community Board Role and Responsibilities." Mr. Garry McLean reported to review the statutory structure that creates SCS and to have basic communications between SCS Board and the Board of County Commissioners. Mr. Garry McLean reported that the agreement is intend is to model the statutory requirements. Mr. Garry McLean reported that SCS was created under the Human Services Act to meet the community needs under mental health. Mr. Garry McLean reported that every human service agency is an agency of the county and for the County Commissioners to identify the human service needs related to this information to the Board and for the Board. Mr. Garry McLean reported that it is up to the Sweetwater County Commissioners to identify the goals and priorities for the community. Mr. Garry McLean read from the Community Human Service Act: "The purpose and intent of this act is establish, maintain, and promote the development of a comprehensive range of services in communities of the state to serve priority populations and other persons affected by mental illness, substance use disorders." W.S. 35-1-612. Mr. Garry McLean reported the development of programs to meet a continuum of care and to serve the priority populations are important. Mr. Garry McLean reported SCS board responsibility is to oversee the implementation of these services to meet the needs the county identifies. Mr. Garry McLean reported that the Board of County Commissioners are the bridge to the community and SCS board is the bridge to implement programs. Mr. Garry McLean reported that in the agreement the specific purpose is, "The goal is first to provide for the programs identified as a direct county need by using county provided infrastructure to identify revenue streams for the county identified as direct program needs.

Secondly, using the same infrastructure, recipient may provide for other programs by the county that are a benefit to the county." Mr. Garry McLean reported that the county has identified four programs that are a priority: 2.2.1 Emergency and Title 25 Services, 2.1.1.1 Counseling and Suicide Prevention (W.S. 18-2-112), 2.2.2 Adult Crisis Stabilization, 2.2.3 Adult Social Detoxification and 2.2.4 Jail Based Treatment Services. Mr. Garry McLean reported that the County Commissioners need to approve any or all programs of SCS. Mr. Garry McLean reported that the agreement is trying to implement the statutory structure. Mr. Garry McLean reported that all SCS board members are appointed by the County Commissioners and SCS board is an agency of the county. Mr. Garry McLean reported that SCS board is representing the County Commissioners and implementing approved programs for the community. Mr. Garry McLean reported that the County Commissioners need to approve all programs. Mr. Garry McLean reported that all public funds are expended according to the Uniform Municipal

and Fiscal Procedure Act. Mr. Garry McLean read, "The same boards shall expend funds only as authorized by the approved budget unless a department from the budget is authorized by the board of county commissioners." Mr. Garry McLean reported that SCS is to provide a list of all human services programs to the County Commissioners. Mr. Garry McLean reported that a list of human services would be a first step. Mr. Garry McLean reported that SCS board oversees the operation. Mr. Garry McLean reported that all the county buildings used by SCS are under one insurance program. Mr. Garry McLean read, Boards may expend funds for capital construction, as authorized by the county commissioners." W.S. 35-1-618(a)(iv). Mr. Garry McLean reported in the agreement 5.6 that recipient shall identify any and all capital construction projects. W.S. 35-1-618(a)(vi). Mr. Garry McLean read, "5.6 Recipient shall identify any and all capital construction projects. Submit capital construction requests to the county capital committee prior to funding requests or implementation..." Mr. Garry McLean reported that there would be priorities since all entities are different. Ms. Linda Acker asked who the capital construction committee is. Mr. Garry McLean reported that this structure is changing.

Mr. Garry McLean reported that SCS board powers, duties and priority programs are executed. Mr. Garry McLean reported that communications will be important and to keep everyone informed. Mr. Garry McLean reported that there is an obligation and responsibility for the SCS board and the County Commissioners. Ms. Linda Acker reported that crisis stabilization is now referred to as subacute.

Sweetwater County Health Insurance

Mr. Garry McLean reported in 2004 Blue Cross/Blue Shield could no longer provide a full indemnity and in 2005 the county went to a self-funding insurance plan. Mr. Garry McLean reported that Diversified, now IMA, has been working with the county since 2005. Mr. Garry McLean reported that the county pays out the claims and there is a stop/loss at \$200,000. Mr. Garry McLean reported that the insurance fund is a totally separate funding. Mr. Garry McLean reported that the county is contracted with IMA to pay IMA for the third party claims. Mr. Garry McLean reported that there is 11 million dollars covering approximately 500 people. Mr. Garry McLean reported that day to day claims are fairly stable but large claims are not. Mr. Garry McLean reported that in the last several years the large claims have increased and became bigger. Mr. Garry McLean reported that the reason for pooling is to lower risks. Mr. Garry McLean reported that the large claims are not predictable. Mr. Garry McLean reported that SCS has an individual whose pharmaceuticals are over \$200,000. Mr. Garry McLean reported that each year the plan runs from January to January. Mr. Garry McLean reported that generally in March there is the first meeting and projecting for increases. Mr. Garry McLean reported that there will never be a no increase because there will always be an increase. Mr. Garry McLean reported that the actual increase will be at 5%. Mr. Garry McLean reported that in speaking with the Treasurer he is to invest some of the funds.

Brian Carter of IMA

Mr. Brian Carter discussed the data presented in the handout. Mr. Brian Carter discussed admission types and related cost to UMR averages. Mr. Brian Carter reported high cost claimants are classified as anything over \$50,000 or more in a given year to \$20,000 last year. Mr. Brian Carter reported that it is difficult to compare the county plan with other plans since there is a lack of meaningful data. Mr. Brian Carter reported that a good plan is dependent on large claimants. Mr. Brian Carter reported that SCS has the second largest claimant on the plan and reported that the county plan is fiscally better than it has been for years. Mr. Brian Carter reported that he did receive the cost of other mental health groups. Mr. Brian Carter reported that they do not have plan designs.

Mr. Garry McLean reported that the premiums can be anything you want them to be. Mr. Garry McLean reported that the salary levels are not competitive but there was a decision to put more money into benefits. Mr. Garry McLean reported that the county funds the entire amount for Wyoming Retirement Plan. Mr. Garry McLean reported that is part of the compensation package. Mr. Garry McLean reported that the claims will be the claims regardless of group. Mr. Garry McLean reported that the challenge is to find a physician and have more patients than they can serve. Mr. Garry McLean reported that there is no incentives for physician to enter into a group. Mr. Garry McLean reported that the premium can be lower, but that changes the coverage. Mr. Garry McLean reported that the cost is in the health insurance area at 92%. Mr. Garry McLean reported that SCS employees pay differently than the county employees and other entities. Mr. Brian Carter reported that the cost of large claims continue to grow as well as pharmaceuticals. Mr. Brian Carter reported that the projection is for larger claims to continue to increase. Mr. Brian Carter reported that hospital costs have increased as well as shortages in personnel. Mr. Brian Carter reported that hospital wages have increased 30%. Mr. Brian Carter reported that SCS could probably get another insurance carrier, but they will not run at a deficit at current rates. Mr. Brian Carter reported there are benefits to self-funding. Mr. Brian Carter reported for 85 employees he doesn't see self-funding. Mr. Brian Carter reported that there are only two fully insured plans in Wyoming, Blue Cross/Blue Shield and Mountain Health Co-op. Mr. Brian Carter reported that deductibles, out of pocket maximum and plan design can change with self-funded and fully insured plans. Mr. Brian Carter reported that plan designs would be dictated by the carrier. Mr. Brian Carter cautioned about co-ops. Mr. Brian Carter reported that ACA does have an affordable minimum. Mr. Garry McLean reported with a smaller group there is a greater risk for large claims. Mr. Garry McLean reported that he works closely with Mr. Brian Carter and IMA has national data. Mr. Garry McLean reported that they want to be responsive to SCS needs.

Mr. Amy Moser asked if the fully insured plan was only for SCS or the county. Mr. Brian Carter reported that it would only be for SCS. Ms. Amy Moser asked when was the last time the county went out on bid for third party administrator. Mr. Brian Carter reported it was seven or eight years ago and prior to that it was Blue Cross/Blue Shield. Mr. Brian Carter reported that no one is getting better discounts. Mr. Brian Carter reported that there is no advantage to another administrator unless there was something with services. Ms. Amy Moser reported that

it is too late to do anything with insurance. Ms. Amy Moser reported that there's not a single employee with dependent spending. Ms. Amy Moser asked if it would be possible for the broker to explain the different benefits and tiers to SCS staff. Ms. Amy Moser reported that an open enrollment would be helpful to the staff of SCS and show staff what they pay in a year for the different plans. Ms. Amy Moser reported that SCS needs to look at for staff and for them to make the best decisions for their families. Mr. Brian Carter reported that he would like to do that. Mr. Garry McLean reported that there is a pre-taxed benefit for employees. Ms. Garry McLean reported that he does have staff who can address issues. Mr. Garry McLean reported there is no downside to education. Ms. Raven Beatty thanked the county for their effort.

SCS Insurance Presentation

Ms. Amy Moser reported that 2023 rates provided to the board with additional information on deductibles. Ms. Amy Moser reported that there is a 5% increase to the \$500, \$1000 and \$4000 deductible; 6% to \$1500 deductible and 2% to HSA. Ms. Amy Moser reported an 11% increase with dental and 16.1% with vision. Ms. Amy Moser reported that Option A is for the agency to absorb the total cost of \$96,319.56 for the year. Ms. Melissa Wray-Marchetti reported that Option B reported this is a cost sharing between the agency and employee with the agency paying \$51,675.00. Ms. Linda Acker reported at the last WAMHSAC meeting, directors were informed that for the first two years of Behavioral Health Redesign the centers will be held harmless and the dollar amount should be similar to what SCS receives now. Ms. Linda Acker reported that for the future, sustainability will be an issue. Ms. Linda Acker reported that SCS employees have not been informed about the increase. Ms. Linda Acker reported that she would advocate for SCS to incur the cost of the health insurance. Ms. Amy Moser reported that she believes with education employees can make better choices. Ms. Raven Beatty expressed appreciation for Ms. Melissa Wray-Marchetti's work in regards to the insurance. Mr. Garry McLean asked if the funding will be equal for all clients. Ms. Linda Acker reported that all individuals will need to go through Enroll Wyoming and determine if they have insurance and in the priority populations. Ms. Linda Acker reported that there is limited funding.

Annual Quality Assurance Report

Ms. Michal Love reported that the Quality Review is a peer review, psychiatric and critical incident review. Ms. Michal Love reported there were 20 critical incidents of SCS open clients: 13 suicide attempts, 0 completions, 5 deaths, 1 serious events and 1 workplace threat. Ms. Michal Love reported that the team did not identify any measures that would have taken place prior to the event. Ms. Michal Love reported that all treatment plans need to have safety plans and for clinicians to document with their clients. Ms. Michal Love reported on the historical attempted suicides numbers from 2009 to the present.

Summer Program Presentation

Ms. Michal Love presented on the Youth Summer Program. Ms. Michal Love reported that the age group is 7 to 13 with diagnoses of oppositional defiant, ADHD, adjustment disorder and on the autistic spectrum. Ms. Michal Love reported the goal is to maintain and enhance new skills. Ms. Michal Love reported that the program started June 3 and ended August 10. Ms. Michal Love reported that SCS provided 103 rides with 4 people in each van. Ms. Michal Love reported 27 unduplicated clients with an average of 14 a day. Ms. Michal Love reported that the staff consisted of 2 teachers, 2 students along with the clinicians and case managers. Ms. Michal Love reported that there are themes each week with learning skills attached. Ms. Michal Love reported that the Prevention Team came every week and Ms. Mya Boren from WWCC. Ms. Raven Beatty asked if SCS has to cap the program. Ms. Michal Love reported a maximum of 24, primarily due to transportation. Ms. Kristy Kauppi asked where the children are picked up. Ms. Michal Love reported it is a variety of places. Ms. Linda Acker reported that Ms. Michal Love does an excellent job with this program.

Employee Survey on Safety Presentation

Ms. Amy Moser reported that Mr. Rich Fischer did the active shooter trainings and the report was positive. Ms. Amy Moser reported that a staff survey was sent out on safety questions. Ms. Amy Moser reported 82 employees responded to the questionnaire with 59% participation. Ms. Amy Moser plans on presenting more information in October meeting with an action plan. Ms. Amy Moser reported that the first question was, "How safe do you feel at work?" Ms. Amy Moser reported 13 reported feeling very safe; 40 reported feeling safe; 29 somewhat safe and 2 reported not safe at all. Ms. Amy Moser reported the second question was, "Do you feel comfortable taking your safety concerns to management?" Ms. Amy Moser reported that 68 responded yes and 13 no. Ms. Amy Moser reported it will be important to find out why staff doesn't feel they can take their concerns to management. Ms. Amy Moser reported that the last question was do you prefer online trainings or in person, 59 said yes to in-person and 23 prefer computer based. Ms. Amy Moser reported two open ended questions, "If money was not an issue what safety measures or improvements would you like to see made." Ms. Amy Moser reported that the last open ended question was, "If there is something you are doing personally to make the work place safer, please share." Ms. Amy Moser reported that the back building has been locked down. Ms. Amy Moser reported that the facilities also include the buildings.

Mr. Rich Fischer reported one more training session and has done some walkthroughs of some of the buildings. Mr. Rich Fischer reported that he will go over his recommendations and low costs. Ms. Rich Fischer reported that Mr. Nathan Reese from the fire department will be going up to College Hill to provide information on fire codes. Mr. Rich Fischer reported positive feedback and engagement from the employees.

Mr. Rich Fischer reported that he did inform employees of being a board member and that the employees need to communicate. Ms. Kristy Kauppi asked if the results will be shared with the

board. Ms. Amy Moser said yes. Ms. Raven Beatty complimented Mr. Rich Fischer and Ms. Linda Acker for their quick response. Ms. Linda Acker complimented Mr. Rich Fischer for all of his help.

New Business

Ms. Linda Acker recommended to the board a change to the Personnel Manual, Policy 2.5 Outside Employment, deleting “SCS employee may not engage in outside employment related to clinical mental health/drug and alcohol practice such as private practice.”

CEO Report

Ms. Linda Acker reported that September was Recovery Month and the SCS Engagement Committee highlighted employees in recovery for the staff. Ms. Linda Acker reported that it was positive to hear of their journeys and being in recovery.

Ms. Linda Acker reported that SCS had two floods at the Foothill Facility on September 16, 2023. Ms. Linda Acker reported that employees came in to assist. Ms. Linda Acker reported that it will be difficult for the residential programs and the clients. Ms. Linda Acker reported SCS will lose clients. Mr. Garry McLean reported that the county insures the building through WARM. Mr. Garry McLean reported it was estimated to be 12,000 gallons of water. Mr. Garry McLean reported that he received the final quote.

Board Action Required

Ms. Linda Acker reported on the Board Action, Item A. Health Insurance, Item B. Personnel Policy Change, Item C. Transfer of Funds, Item D. Interpreter and Item E. Locum Tenens Nurse Practitioner.

Mr. Rich Fischer moved to accept Option A for the Health Insurance with a second by Ms. Melissa Bates. Ms. Kristy Kauppi moved to approve Item B, C, D, and E with a second by Mr. Rich Fischer, the motion passed.

Public/Board Comments

Commissioner West asked to look at other ways for cost savings. Commissioner West thanked Mr. Garry McLean, Mr. Brian Carter and Mr. John DeLeon.

Adjournment

Ms. Kristy Kauppi moved to adjourn with a second by Mr. Rich Fischer, the motion passed.

Accounts Receivable Write-Off Request
Self Pay Balances under \$25
September-23

Balances under \$25 are reviewed monthly and are only submitted for request when the balance is older than one year or the client is deceased or no consent to treat is obtained.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

Total \$ -

Board Signature

Accounts Receivable Write-Off Request
Self Pay Balances over \$25
September-23

Balances over \$25 are reviewed monthly and are only submitted for request when the balance is older than one year or the client is deceased or no consent to treat is obtained.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

Total \$ -

Board Signature

Accounts Receivable Write-Off Request
Bankruptcy Discharged
September-23

Bankruptcy Balances are requested for write-off once received by the agency for dismissal.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

Total \$ -

Board Signature

Southwest Counseling Service
Balance Sheet

As of September 30, 2023

ASSETS

Current Assets

Checking/Savings

1020 - General Operating Account	1,119,655.99
1026 - Reserve	1,060,460.93
1031 - Commerce Bank- Cash Reserve	1,106,120.62

Total Checking/Savings 3,286,237.54

Total Current Assets 3,286,237.54

TOTAL ASSETS 3,286,237.54

LIABILITIES & EQUITY

The Balance Sheet provides the cash balance of SCS as of September 30, 2023. The total cash position of SCS is \$3,286,237.54. The previous month's cash on hand totaled \$3,205,772.17, an increase in cash in the amount of \$80,465.37 for this period. The year to date expenditures equate to \$4,472,170.09. The average cost per day of operations is \$48,610.54. Based upon all cash balances, SCS is currently at 68 days of cash on hand.

FY 2024 Accounts Receivable Report

Sep-23

	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 322,229.66	\$ 56,044.28	\$ (37,382.93)	\$ (24,315.86)	\$ 316,575.15
Insurance	169,237.35	96,142.56	(39,676.62)	(42,976.12)	182,727.17
Medicaid	96,898.43	45,960.10	(41,743.70)	(7,472.15)	93,642.68
Medicare	15,328.34	5,730.12	(2,468.38)	(1,366.74)	17,223.34
EAP	11,698.08	5,678.83	(1,233.00)	(5,515.56)	10,628.35
Client Contracts	12,993.79	12,649.04	(25,633.39)	12,881.28	12,890.72
Collection	1,313,433.32	34,606.43	(1,880.77)	3,212.28	1,349,371.26
State Contracts	1,649,426.93	909,752.15	(1,711,295.00)	49,770.41	897,654.49
Cancellation/No Show	9,307.91	940.00	(233.30)	(55.00)	9,959.61
Total	\$ 628,385.65				\$ 633,687.41

Aug-23

	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 324,081.64	\$ 413,266.07	\$ (390,693.02)	\$ (24,425.03)	\$ 322,229.66
Insurance	164,098.43	126,973.21	(53,447.62)	(68,386.67)	169,237.35
Medicaid	81,150.15	63,312.55	(51,342.34)	3,778.07	96,898.43
Medicare	13,191.10	10,019.24	(3,754.37)	(4,127.63)	15,328.34
EAP	15,465.91	7,316.33	(3,357.86)	(7,726.30)	11,698.08
Client Contracts	10,375.63	13,619.22	(18,340.58)	7,339.52	12,993.79
Collection	1,290,893.28	30,142.11	(3,104.58)	(4,497.49)	1,313,433.32
State Contracts	992,775.37	1,137,287.30	(440,287.74)	(40,348.00)	1,649,426.93
Cancellation/No Show	8,760.08	1,100.00	(481.00)	(71.17)	9,307.91
Total	\$ 608,362.86				\$ 628,385.65

Changes from Previous Month

	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ (357,221.79)	\$ 353,310.09	\$ 109.17	\$ (5,654.51)
Insurance	\$ (30,830.65)	\$ 13,771.00	\$ 25,410.55	\$ 13,489.82
Medicaid	\$ (17,352.45)	\$ 9,598.64	\$ (11,250.22)	\$ (3,255.75)
Medicare	\$ (4,289.12)	\$ 1,285.99	\$ 2,760.89	\$ 1,895.00
EAP	\$ (1,637.50)	\$ 2,124.86	\$ 2,210.74	\$ (1,069.73)
Client Contracts	\$ (970.18)	\$ (7,292.81)	\$ 5,541.76	\$ (103.07)
			\$ -	
Amount Increase/Decrease	\$ (412,301.69)	\$ 372,797.77	\$ 24,782.89	\$ 5,301.76

The total outstanding balance for amounts owed to Southwest Counseling Service for September 2023 is \$633,687.41. The receivables increased from the previous month. The total receivables excludes Collection, State Contracts and Cancellation/No show fees.

**Southwest Counseling Service
Revenues FY24**

25%

State Contracts	FY24 Budget	Sep-23	% Month	YTD	%YTD	Difference
Outpatient Services						
MH - Outpatient	\$ 1,038,642.78	\$ 173,107.24	17%	\$ 173,107.24	17%	\$ (865,535.54)
MH - CARF	14,015.00	2,335.84	17%	2,335.84	17%	(11,679.16)
MH- Direct Care Salaries	182,343.00	30,390.50	17%	30,390.50	17%	(151,952.50)
MH- Emergency Services	29,218.00	4,869.66	17%	4,869.66	17%	(24,348.34)
MH- Regional Med. Management	133,729.00	22,288.16	17%	22,288.16	17%	(111,440.84)
MH- Regional Nursing Support	41,291.00	6,881.84	17%	6,881.84	17%	(34,409.16)
MH- Regional Early Intervention	53,302.00	8,883.66	17%	8,883.66	17%	(44,418.34)
MH- ESMI	56,277.73	9,379.62	17%	9,379.62	17%	(46,898.11)
MH- Jail Based Services	50,000.00	8,333.34	17%	8,333.34	17%	(41,666.66)
SA - Outpatient	606,870.00	101,145.00	17%	101,145.00	17%	(505,725.00)
SA- Direct Care Salaries	313,899.00	52,316.50	17%	52,316.50	17%	(261,582.50)
SA - CARF	6,100.00	1,016.66	17%	1,016.66	17%	(5,083.34)
SA - HB 308	454,450.00	75,741.68	17%	75,741.68	17%	(378,708.32)
MH & SA- Peer Specialist	90,000.00	15,000.00	17%	15,000.00	17%	(75,000.00)
CCRS	208,800.00	34,800.00	17%	34,800.00	17%	(174,000.00)
MH - LT Group Home -Sweetwater	632,675.31	105,445.88	17%	105,445.88	17%	(527,229.43)
MH - LT Group Home - Uinta	517,643.44	86,273.90	17%	86,273.90	17%	(431,369.54)
SOR- Medication Assisted Treatment	483,000.00	40,187.00	8%	113,787.00	24%	(369,213.00)
SA - Peer Review	2,500.00	-	0%	-	0%	(2,500.00)
CCBHC						
CCBHC	1,000,000.00	77,768.02	8%	381,974.58	38%	(618,025.42)
Regional Services - MH						
MH- Transitional Grp - Sweetwater	438,588.46	73,098.08	17%	73,098.08	17%	(365,490.38)
MH - SIP- Sweetwater	155,302.06	25,883.68	17%	25,883.68	17%	(129,418.38)
MH- SIP- Uinta County	207,069.41	34,511.56	17%	34,511.56	17%	(172,557.85)
MH- Transitional Grp - Uinta	389,856.40	64,976.06	17%	64,976.06	17%	(324,880.34)
MH -Sub-Acute Crisis Residential	397,917.00	66,319.52	17%	129,492.64	33%	(268,424.36)
MH -Sub-Acute Crisis Residential Uinta	79,583.00	13,263.84	17%	26,527.72	33%	(53,055.28)
Regional Services - SA						
SA - Residential	2,241,069.28	373,511.56	17%	373,511.56	17%	(1,867,557.72)
SA- Residential Women and Children	703,347.15	117,224.52	17%	117,224.52	17%	(586,122.63)
SA- Transitional (SL)	199,290.49	33,215.08	17%	33,215.08	17%	(166,075.41)
SA- Detox	136,417.08	22,736.18	17%	22,736.18	17%	(113,680.90)
Quality of Life						
MH - Quality of Life	102,730.00	7,782.00	8%	12,950.83	13%	(89,779.17)
SA- Quality of Life	23,680.00	408.00	2%	817.00	3%	(22,863.00)
General Funds						
County	650,488.00	162,621.99	25%	162,621.99	25%	(487,866.01)
Client Fees	370,000.00	29,404.36	8%	95,950.48	26%	(274,049.52)
Insurance	631,305.00	39,706.62	6%	132,155.86	21%	(499,149.14)
Medicaid	557,825.00	41,743.70	7%	149,974.72	27%	(407,850.28)
Medicare	44,325.00	2,468.38	6%	9,832.32	22%	(34,492.68)
EAP	61,375.00	1,233.00	2%	7,356.86	12%	(54,018.14)
DFS	5,000.00	3.50	0%	443.50	9%	(4,556.50)
DVR/DDS	2,000.00	178.00	9%	374.50	19%	(1,625.50)
Medical Service Fees	112,000.00	9,869.26	9%	22,237.18	20%	(89,762.82)
Food Stamps	99,520.00	5,810.78	6%	13,386.69	13%	(86,133.31)
Grants and Contracts						
General Contracts	110,500.00	12,457.86	11%	56,101.24	51%	(54,398.76)
Treatment Court	82,800.00	6,900.00	8%	20,700.00	25%	(62,100.00)
Federal Probation	4,000.00	-	0%	165.00	4%	(3,835.00)
County Prevention	243,229.00	21,331.67	9%	66,113.94	27%	(177,115.06)
ARPA Capital Construction	1,780,217.00	-	0%	-	0%	(1,780,217.00)
Miscellaneous Funds						
Operations Carryover	2,900,000.00	-	0%	2,900,000.00	100%	-
Reserve	1,383,095.50	-	0%	1,383,095.50	100%	-
Interest Earned	22,000.00	2,007.08	9%	5,320.21	24%	(16,679.79)
Commissary Funds	5,700.00	471.75	8%	1,208.97	21%	(4,491.03)
Miscellaneous	15,000.00	873.63	6%	757,336.52	5049%	742,336.52
Total Revenues	\$ 15,786,890.59	\$ 2,026,176.16	13%	\$ 7,933,291.45	50%	\$ (7,853,599.14)
Total Revenue excluding carryover	\$ 20,069,986.09			\$ 3,650,195.95	18%	

**Southwest Counseling Service
Expenditures FY24**

25%

Personnel	FY24 Budget	Sep-23	% Month	YTD	%YTD	Difference
Salaries	\$ 7,918,379.34	\$ 535,730.32	7%	\$ 1,705,432.22	22%	(6,212,947.12)
FICA	685,470.00	38,962.18	6%	124,225.67	18%	(561,244.33)
Wyoming Retirement	1,203,450.00	97,855.53	8%	307,692.68	26%	(895,757.32)
Health Insurance	2,138,440.00	170,145.44	8%	516,988.15	24%	(1,621,451.85)
Life Insurance	35,700.00	1,852.20	5%	5,451.60	15%	(30,248.40)
Worker's Compensation	49,000.00	4,064.70	8%	12,826.50	26%	(36,173.50)
Unemployment	25,000.00	-	0%	-	0%	(25,000.00)
Wellness	13,580.00	592.21	4%	1,923.58	14%	(11,656.42)
Background Check	11,010.00	1,082.40	10%	2,152.80	20%	(8,857.20)
Contracts	429,750.00	35,923.18	8%	113,861.80	26%	(315,888.20)
Contract- Transitional Grp - Uinta	389,856.40	32,488.03	8%	64,976.06	17%	(324,880.34)
Contract - SIP Uinta County	207,069.41	17,255.78	8%	34,511.56	17%	(172,557.85)
Contract - Sub-Acute Crisis Stabilization	79,583.00	6,631.92	8%	13,263.84	17%	(66,319.16)
Contract - LT Group Home - Uinta	517,643.44	43,136.95	8%	86,273.90	17%	(431,369.54)
Consultation	10,000.00	1,572.00	16%	4,935.00	49%	(5,065.00)
Recruitment	8,225.00	738.37	9%	5,078.59	62%	(3,146.41)
Travel/Vehicle Expenses						
Travel-Mileage Reimbursement	12,000.00	480.26	4%	1,610.45	13%	(10,389.55)
Vehicle Fuel	28,300.00	1,718.85	6%	5,189.11	18%	(23,110.89)
Vehicle Maintenance	16,000.00	6,415.75	40%	7,174.82	45%	(8,825.18)
Conference and Seminar Travel	22,600.00	192.00	1%	4,581.41	20%	(18,018.59)
Training	30,000.00	4,856.19	16%	11,544.69	38%	(18,455.31)
Operating						
Supplies	164,748.00	14,794.46	9%	39,473.63	24%	(125,274.37)
Food	235,295.00	28,386.15	12%	72,526.88	31%	(162,768.12)
Rent	113,400.00	10,889.00	10%	33,704.00	30%	(79,696.00)
Utilities	192,454.00	15,797.95	8%	47,653.57	25%	(144,800.43)
Insurance- G&P/ Vehicles	160,590.00	-	0%	125.00	0%	(160,465.00)
Advertising	35,500.00	8,776.59	25%	17,260.85	49%	(18,239.15)
Books/Magazines/Video	4,000.00	1,943.49	49%	3,506.86	88%	(493.14)
Client/Insurance Refund	3,000.00	537.75	18%	1,490.41	50%	(1,509.59)
Computer Hardware	50,000.00	338.00	1%	338.00	1%	(49,662.00)
Computer Software	332,975.00	4,821.24	1%	242,239.18	73%	(90,735.82)
Computer Maintenance	10,000.00	-	0%	7,956.48	80%	(2,043.52)
Computer Communication	57,000.00	3,005.25	5%	9,015.75	16%	(47,984.25)
Equipment	110,000.00	216.22	0%	1,919.36	2%	(108,080.64)
Leased Equipment	50,000.00	2,817.51	6%	9,519.57	19%	(40,480.43)
Maintenance	182,400.00	13,161.67	7%	32,401.48	18%	(149,998.52)
Postage	12,250.00	500.00	4%	2,138.04	17%	(10,111.96)
Cleaning Supplies	16,375.00	995.54	6%	2,785.53	17%	(13,589.47)
Telephone	74,000.00	9,946.54	13%	37,591.67	51%	(36,408.33)
Testing and Materials	20,000.00	-	0%	795.50	4%	(19,204.50)
Drug Testing	25,000.00	2,690.29	11%	5,060.66	20%	(19,939.34)
Client Medical	175,000.00	11,341.61	6%	31,647.20	18%	(143,352.80)
Client Rx	15,000.00	6,816.62	45%	15,230.69	102%	230.69
APRN Medical Lab Fees	20,000.00	2,138.00	11%	4,620.00	23%	(15,380.00)
Recreation	3,850.00	222.11	6%	578.81	15%	(3,271.19)
Membership Dues	30,000.00	-	0%	240.00	1%	(29,760.00)
Collection Agency	2,000.00	29.47	1%	37.75	2%	(1,962.25)
CARF	20,115.00	-	0%	-	0%	(20,115.00)
MH Quality of Life						
Medical	55,030.00	4,897.00	9%	15,952.19	29%	(39,077.81)
Emergency Subsistence	3,200.00	276.37	9%	586.12	18%	(2,613.88)
RX	15,000.00	1,112.66	7%	4,797.55	32%	(10,202.45)
Housing	5,100.00	-	0%	-	0%	(5,100.00)
Transportation	15,400.00	256.03	2%	640.13	4%	(14,759.87)
Recreation	1,000.00	-	0%	-	0%	(1,000.00)
Community Center	8,000.00	-	0%	-	0%	(8,000.00)
Regional Quality of Life						
Regional Quality of Life	23,680.00	2,130.80	9%	2,588.16	11%	(21,091.84)
Miscellaneous Expenses						
Finance Charge	2,000.00	-	0%	160.33	8%	(1,839.67)
Credit Card Fees	20,000.00	1,710.42	9%	4,266.56	21%	(15,733.44)
Other Expenses	32,255.00	750,076.08	2325%	750,076.08	2325%	717,821.08
Debt Service/Capital Maintenance						
Capital	830,000.00	38,651.31	5%	43,551.67	5%	(786,448.33)
ARPA Funding Capital Projects	3,113,312.50	-	0%	-	0%	(3,113,312.50)
Total Expenses	\$ 20,069,986.09	\$ 1,940,970.39	10%	\$ 4,472,170.09	22%	(15,597,816.00)

**Southwest Counseling Service
October 2023 Check Register**

Check No.	Vendor	Program	Check Amt.
115913	Amazon	Medical, Crisis, Transitions, Independence, Continental, Century, Duran, TC, Recovery, Admin., Bridges, Mental Health, Prevention, Psychiatric	\$ 1,432.88
115914	CenturyLink	Sober Living, Continental	298.17
115915	CenturyLink Business Services - Lumen	TC, Recovery, Admin., Bridges, Medical, Mental Health	3,584.50
115916	First Bankcard	QOL, Prevention, Admin, Mental Health, Bridges, Continental, Independence, Transitions, Peer Specialist, Child & Adol., SOR-MAT, Bridges, Medical, SIP, Recovery	11,065.05
115917	Kum&Go Fleet	QOL, Independence, Transitions, Recovery, Crisis, Detox, Duran, Century, Continental, Admin., WAP, TC	2,054.33
115918	Pitney Bowes Purchase Power	TC, Recovery	134.44
115919	U.S. Bank	TC, Recovery	1,474.49
115920	Verizon Wireless	Mental Health, Admin., Child & Adol., Recovery, TC, Bridges, Medical	705.74
115921	White Mountain Water & Sewer District	WAP, Duran	709.78
115922	All West Communications	Continental, Mental Health, WAP, Century, Sober Living, TC, Recovery, Transitions, Crisis, Detox, Independence	3,005.25
115923	Century Link	Sober Living, Duran, Century, Bridges, Medical, TC, Recovery, WAP, Transitions, TC, Recovery	995.59
115924	Insurance Information Exchange	Continental, Independence, Child & Adol., Medical, Admin., Transitions, Duran, Recovery, Crisis	121.50
115925	Leaf Prior SVC By TimePayment	Bridges, Medical	120.00
115926	McKesson Medical-Surgical, Inc.	Medical	282.26
115927	RMP- Rocky Mountain Power	Child & Adol.	25.34
115928	Western Star Communications LLC	Mental Health, TC	259.50
115929	Wyo Waste	Bridges, Medical, Transitions, Mental Health, Duran, WAP, Child & Adol., TC, Recovery, Admin., Crisis, Detox, Independence, Continental, Century	2,051.36
115930	Department of Workforce Services	Personnel	12,826.53
115931	U.S. Bank	Bridges, Medical	470.10
115932	Dominion Energy	Mental Health, Child & Adol.	380.10
115933	RMP- Rocky Mountain Power	Century, Mental Health, Transitions, Sober Living, Continental, Crisis, Detox, Independence, Duran, WAP	2,742.03
115934	RS Municipal Utility	Bridges, Medical, TC, Recovery, Century, Transitions, Independence, Continental, Crisis, Detox, Admin., Mental Health, Child & Adol.	4,455.59
115935	AdTel International, Inc.	TC, Mental Health	1,145.00
115936	All Pro Storage	Admin	570.00
115937	Amazon	Medical, Crisis, Transitions, Independence, Continental, Century, Duran, TC, Recovery, Admin., Bridges, Mental Health, Prevention, Psychiatric	2,424.25
115938	Aspen Construction	TC, Recovery, Bridges, Medical, Mental Health, Duran, Continental, Transitions	4,040.00
115939	Century Link	WAP, Bridges, Medical, Sober Living, Duran, Mental Health, Transitions, TC, Recovery, Century	723.16

**Southwest Counseling Service
October 2023 Check Register**

115940	CenturyLink Business Services - Lumen	TC, Recovery, Admin., Bridges, Medical, Mental Health	4,337.64
115941	Copier & Supply	Mental Health, TC, Recovery, Admin., Bridges, Medical	40.00
115942	Dominion Energy	Sober Living, SIP, Continental, Bridges, Medical, Crisis, Detox, Transitions, TC, Recovery, Independence, Admin	1,784.20
115943	Eagle Uniform & Supply Co.	TC, Recovery, Mental Health	736.28
115944	Economy Guest Village	QOL	448.00
115945	Electronic Network System	Admin	107.97
115946	Farmers Brothers	Bridges, TC, Recovery	1,430.66
115947	Green River Star	Admin	80.00
115948	Hagemann, Andrew	CCBHC, Admin	4,050.00
115949	Hazelden	Recovery	183.65
115950	High Security Lock & Alarm	Mental Health, Bridges, Medical, Independence	974.00
115951	Home Depot- Credit Services	Admin., TC, Recovery, Mental Health, Bridges, Medical, Duran	680.02
115952	Hunter Family Medical Clinic, P.C.	Medical	262.00
115953	J M Electrical Inc	Bridges	189.00
115954	JME Fire Protection, Inc	Transitions, Duran, Century, WAP, Child & Adol., Mental Health, Crisis, Detox, Sober Living, TC, Recovery, Bridges, Ankeny	1,577.86
115955	Kronos	Admin	1,568.25
115956	LOCKMED	Prevention	1,139.20
115957	LocumTenens	Psychiatric	28,885.35
115958	McKesson Medical-Surgical, Inc.	Medical	654.34
115959	Memorial Hospital	Mental Health	100.00
115960	Kum&Go Fleet	Admin	35.36
115961	Nicholas & Company	Century, Duran, WAP, Crisis, Detox, Independence, Continental, WAP, Transitions	8,417.60
115962	Oceguera, Mireya	Psychiatric, Recovery	100.00
115963	Pain Care Center	3-SOR-MAT	5,768.50
115964	Pioneer Counseling Service	Admin	99,512.68
115965	Pitney Bowes Purchase Power	TC, Recovery	1,479.61
115966	Plan One/Architects	Admin., WAP, Duran, Bridges	12,272.94
115967	Quill	Mental Health	887.92
115968	Redwood Toxicology Laboratory	Recovery, Mental Health, Admin., Duran	655.73
115969	Rocket Miner	Admin	75.00
115970	Rocky Mountain Air Solutions	Medical	116.20
115971	RMP- Rocky Mountain Power	TC, Recovery, Bridges, Medical	3,409.40
115972	SCS	3-SOR-MAT	6,942.95
115973	SCS	QOL	5,257.35
115974	SCS	3-SOR-MAT, Medical	1,940.67
115975	Shadow Ridge	Sober Living	5,075.00
115976	Silver Ridge Village	SIP	5,814.00
115977	Smiths	3 SOR-MAT, QOL, WAP, TC	4,218.78
115978	SST Testing Plus, Inc.	Admin	305.00
115979	Staples	Admin	139.98
115980	Swan-Smith, Patricia	Recovery, CCBHC	2,520.00
115981	Sweetwater County	Admin	5,000.00
115982	Sweetwater Trophies	Mental Health, Bridges, Recovery	44.75
115983	Terminix	Continental, WAP, Century, Crisis, Detox, Independence, Duran, Transitions	599.00
115984	The Radio Network	Admin	300.00
115985	Top-Tech	Century, Admin., Crisis, Detox, Child & Adol.	1,283.02

**Southwest Counseling Service
October 2023 Check Register**

115986	University of Utah Medical Center - Psych	Psychiatric	6,618.75
115987	Wal-Mart	Century, Duran, WAP, Crisis, Detox, Independence, Transitions, Continental, SOR MAT, Admin., Bridges, TC, Recovery	18,302.76
115988	WinSupply	Bridges, TC, Mental Health	502.00
115989	WyoData Security Inc.	TC, Recovery, Mental Health	230.00
115990	Wyoming Department of Agriculture	TC, Bridges	200.00
115991	Wyoming Dept. of Health	Medical	707.00
115992	WyoRadio	Prevention	1,032.25
115993	Wyoming Unclaimed Property Division	Admin	954.95
115994	Client Refund	Bridges	44.00
115995	Client Refund	ESMI	60.00
115996	Client Refund	Transitions	361.00
115997	Client Refund	Mental Health	25.00
115998	Bell, Shaelyn	Prevention	48.82
115999	Beutel, Holly	Admin	19.00
116000	Bramwell, Kimberly	Mental Health	40.00
116001	Brown, Rhonda	TC	135.63
116002	Burd, Carmen	TC	44.54
116003	Christensen, Vanessa	Medical	28.30
116004	Cook, Rae	Admin	79.26
116005	Coon, Olivia	Admin	9.50
116006	Gilmore, Stephani	Sober Living, TC	226.20
116007	Gomez, Janell	Mental Health	86.79
116008	Grenier, Dana	Medical	160.00
116009	Kempton, Doris	TC	63.54
116010	Little, Ross	Mental Health	122.49
116011	Lux, Jason	Prevention	37.60
116012	Norton, Krystle	Recovery	56.99
116013	Pate, Shawneen	Recovery	45.98
116014	Swanson, Stephanie	Recovery	11.92
116015	Wray-Marchetti, Melissa	Admin	40.00
116016	Copier & Supply	Admin., Bridges, Medical, Mental Health, TC, Recovery	1,390.62
116017	Petty Cash	Continental, Independence, Transitions, Admin., QOL, SAQOL	365.90
116018	Child Support Services - Utah	Payroll Deduction	268.00
116019	AFLAC	Payroll Deduction	1,051.24
116020	Great-West Trust Company	Payroll Deduction	1,070.00
116021	NCPERS Wyoming	Payroll Deduction	240.00
116022	Wyoming Retirement System	Personnel	99,384.35
116023	WY Child Support Enforcement	Payroll Deduction	10.00
116024	AFLAC	Payroll Deduction	138.64
116025	Goldman Sachs 529 Plan	Payroll Deduction	2,000.00
116026	Sweetwater County Section 125	Payroll Deduction	4,515.95
116027	Sweetwater County Health Savings Account	Personnel and Payroll Deductions	1,912.50
116028	Sweetwater County Claim Fund	Personnel and Payroll Deductions	195,139.04
116029	Blomquist Hale Consulting	Personnel	530.98
116030	Transamerica	Personnel	1,875.30
EFTPS	Aspire	Payroll Deduction	3,000.00
EFTPS	RSNB	Personnel and Payroll Deductions	225.04
EFTPS	RSNB	Personnel and Payroll Deductions	124,672.52
11255 - 11263 & Electronic	Salaries	Payroll	416,913.37

\$ 1,164,494.52

October 2023 Check Register Information Descriptions				
Check No.	Vendor	Program	Check Amt.	Description
115938	Aspen Construction	TC, Recovery, Bridges, Medical, Mental Health, Duran, Continental, Transitions	\$ 4,040.00	Mow yards at all locations. Water leak at Foothill-labor and parts for boiler room. Remove AC units at Sober Living. Replaced water lines at Rosen due to water leak.
115944	Economy Guest Village	QOL	448.00	10/3-10/10/23 housing for client
115949	Hazelden	Recovery	183.65	Outpatient completion medallions, Qty: 50
115950	High Security Lock & Alarm	Mental Health, Bridges, Medical, Independence	974.00	Annual Alarm Monitoring- Ankeny (11/25/23-11/24/24). Repaired emergency strobe and alarm system at College Hill. Emergency repair on office door at Independence.
115953	J M Electrical Inc	Bridges	189.00	Labor to hook up dishwasher
115954	JME Fire Protection, Inc	Transitions, Duran, Century, WAP, Child & Adol., Mental Health, Crisis, Detox, Sober Living, TC, Recovery, Bridges, Ankeny	1,577.86	Annual inspection of stored pressure. Four year tags.
115956	LOCKMED	Prevention	1,139.20	Lock boxes for suicide prevention, Qty: 26
115967	Quill	Mental Health	887.92	HP 30X high yield black toner
115981	Sweetwater County	Admin	5,000.00	Property Insurance deductible for damage on 9/16/23 at Foothill
115982	Sweetwater Trophies	Mental Health, Bridges, Recovery	44.75	Brass tag silver laserblack with engraving for brief cases, Qty: 5
115990	Wyoming Department of Agriculture	TC, Bridges	200.00	Annual license renewal

CEO REPORT

OCTOBER 25, 2023

Governor Mark Gordon will be visiting Sweetwater County on November 29. Governor Gordon has been working on solutions to improve mental health care in the state for several years. The Town Hall meetings will be in several areas of the state and opened to the public for discussion concerning awareness of resources and access to care. Governor Gordon has an understanding of the complexities of behavioral health and impact on community and state systems. It is my understanding that representatives of the executive, legislative and judicial branches are expected to attend and local officials. I think this is an excellent opportunity to hear from community members. There is also a request that the Governor would like to go to one of the ARPA projects, specifically the women and children's program. SCS Women and Children's Program received the 2023 Reunification Hero Award. Over the past 23 years, this program has provided 70,000 residential beds to 600 women and 750 children, including 131 drug-free babies born into the program.

I wanted to inform the board members that the Wyoming Association of Mental Health and Substance Disorder Centers (WAMHSAC) decided to open the group members to other entities and to expand WAMHSAC collaboration and support of mental health issues. In the last two months, WAMHSAC received \$80,000 from the Natrona County Collective. This group formerly known as the Wyoming Medical Center Foundation for the hospital. With the hospital affiliation with Banner Health, the Natrona County Collective started. The Natrona County Health Collective and WAMHSAC will work on 988 sustainability, the roles of philanthropy and state government in supporting access, increase collaboration and analysis of mental health waivers to increase mental health access. WAMHSAC received a one-time restricted grant from the Hughes Foundation. As part of the Hughes Grant, WAMHSAC has been asked to look at Medicaid waivers that would enhance access, including behavioral health redesign. WAMHSAC is also interested in a rate analysis. Medicaid waiver allows states to waive some requirement to meet the needs of individuals. WAMHSAC voted to approve a contract with Milliman to conduct research, analysis and report, examining Medicaid waiver options. This is going to be important information for WAMHSAC.

There has been discussion at WAMHSAC for a state-wide emergency response for first time responders and law enforcement to connect with behavioral health specialists. WAMHSAC is supportive of this, but the mechanics have not been worked out. This would provide a vital resource throughout the state. There are a number of mental health centers emergency response after hours is telehealth.

NEW BUSINESS:

GOVERNOR GORDON TOWN HALL ON MENTAL HEALTH ISSUES: Please mark your calendar so you will be able to attend the town hall meeting.

CAREER DEVELOPMENT: At the September board meeting, the board decided to allow clinical master's degree program students to do their practicum as part of their normal work hours. I have been asked by the family nurse practitioner about the consideration of including a psychiatric provider. This individual is interested in receiving this certification and estimates 640 hours and requesting her work hours be her practicum hours. This would require a change in 3.6 Career Development. I think this is an opportunity to grow our own.

INPATIENT PSYCHIATRIC UNIT AT SWEETWATER COUNTY MEMORIAL HOSPITAL: There were a number of community individuals participating with the hospital concerning a psychiatric unit. This was the brain storming session. This is a component that is presently not in Sweetwater County.

PREVIOUS BUSINESS:

ARPA GRANT: This is a specific grant to assist in the change to the Behavioral Health Redesign. Initially, it was \$300,000 to be expended by June 30, 2023. The amount has been reduced to \$270,000 per agency and it is anticipated that the contracts will be signed by the end of the month. I have been in contact with Kim Bond, Open Minds, to work with SCS on payment reform, billing, succession planning and board training, if board members are interested.

HEALTH INSURANCE: Employees informed of the board's decision for the agency to absorb the increase cost and appreciative of this decision.

FACILITIES:

FOOTHILL: The process of getting the building back to being workable is moving slowly. I do not believe SCS will have residential treatment at the building or normal business for an additional 3 to 4 weeks. I anticipate the change will impact SCS ability to sustain occupancy rates since clients are encountering difficulties with the present situation. I have notified Ben Kifer, Administrator for Behavioral Health Division, and informed him of present situation as well as COVID at residential facilities that delay people coming into the residential services.

FOOTHILL AND COLLEGE HILL FACILITIES: These two facilities have panic buttons. Once pressed, the alarm company is notified, and then the police. Both offices were tested and only one in each office had a panic and the others were auxiliary. The auxiliary button does not prompt for law enforcement to be dispatched. Lock and Alarm came to College Hill and fixed the issue with the panic buttons, so the four are panic buttons. We did a test at College Hill and it did work. The testing will be on a monthly basis. Foothill needs to have additional work, but as soon as it is working, we will test. Ankeny needs a system.

ROSEN: There was a pipe leak behind the drywall. The dry wall removed in this bathroom as well as the toilet, ceiling tile, and sink/cabinet. BluSky has been contacted for further remediation and the county was contacted.

ARPA INFLATIONARY GRANT FOR DURAN, WASHAKIE AND ANKENY: SCS was approved for inflationary costs at the SLIB meeting this month. Architectural drawings have not been completed on these facilities. I do have concerns that Duran and Washakie may require minor maintenance for a bridge to the remodel.

BOARD ACTION REQUIRED:

ITEM A: AGREEMENT WITH CMS TO BE A CDO AGENCY - Request for approval of the application to become a Certified Application Counselor Designated Organization (CDO). This is a request from the State with Behavioral Health Redesign and this designation will allow for individuals to be trained to assist clients with enrollment for a Federally Facilitated Marketplace (FFM).

ITEM B: EMPLOYEE HOLIDAY INCENTIVE - Request for review and approval of the presented annual holiday payment options to employees.

ITEM C: AMENDMENT TO CONTRACT BETWEEN SCS AND MS. PAT SWAN-SMITH - This is a request for approval to amend the existing agreement for Ms. Swan-Smith to provide one (1) additional treatment retreat. The original agreement allowed for six (6) treatment retreats.

ITEM D: REQUEST FOR ACCEPTANCE OF THE BEHAVIORAL HEALTH REDESIGN AGREEMENT - Request for approval of the grant in the amount of \$270,000 for specific activities outlined in the grant application.

ITEM E: OPEN MINDS AGREEMENT - Request for approval to enter into an agreement with Open Minds to provide 300 consultation and technical assistance hours for \$81,300, contingent upon receipt of the Behavioral Health Redesign Agreement funding award.

ITEM F: CHANGE TO CAREER DEVELOPMENT POLICY 3.6 - Request for approval to include the Nurse Practitioner in this policy regarding practicum hours.

ITEM G: LETTER OF INTENT TO THE BEHAVIORAL HEALTH DIVISION - Approval to submit letter of intent to the Behavioral Health Division to apply for funding.