



# **Board of Directors' Packet**

**January 24, 2024**

**Workshop at 5:30 p.m.  
Meeting time is 6:30 p.m.**

**Both held at 2706 Ankeny Way**



**Agenda**  
**January 24, 2024**  
**2706 Ankeny Way, Rock Springs**

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- I. Call to Order
- II. Declare Quorum
- III. New Board Member Introduction
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. Treasurer's Report - December
  - a. Write-Offs
  - b. Balance Sheet
  - c. Account Receivables
  - d. Revenues
  - e. Expenses
  - f. Check Register
- VII. Treasurer's Report - January
  - a. Write-Offs - Semi Annual
  - b. Balance Sheet
  - c. Accounts Receivables
  - d. Revenues
  - e. Expenses
  - f. Check Register
- VIII. Previous Business
  - a. Board Policies • Chapter 4
  - b. NP Practicum Hours
- IX. Presentations
  - a. Title 25 Presentation by Michael Bauer
  - b. Residential Beds/Subacute Presentation by Laura Schmid-Pizzato
- X. CEO's Report
- XI. Board Action
  - a. MOU for FY24 with Sweetwater County School District #1 Head Start
  - b. Workplace Options EAP
  - c. Contract Amendment for Patricia Swan-Smith
  - d. SOR 3 MAT Amendment
  - e. FY25 Grant Application with the Wyoming Department of Health, Behavioral Health Division
  - f. Enroll Wyoming Business Associate Agreement and MOU
  - g. Sources of Strength Agreement

XII. Public and Board Comments/Questions

XIII. Executive Session

XIV. Adjournment

**Southwest Counseling Service  
Board of Directors  
November 29, 2023**

The meeting of Southwest Counseling Service Board of Directors was held on November 29, 2023. Board members present were Ms. Melissa Bates, Ms. Raven Beattie, Ms. Kristy Kauppi, and Ms. Kayleen Logan. Staff members in attendance were Ms. Linda Acker, Ms. Christy Legault, Ms. Michal Love, Ms. Laura Schmid-Pizzato, and Mr. Scott Wilcox. Commissioner Keaton West was in attendance.

**Call to Order**

Ms. Raven Beattie called the meeting to order and declared a quorum present.

**Approval of Agenda**

Ms. Raven Beattie asked for approval of the agenda. Ms. Kristy Kauppi moved to amend the agenda to include adjustments to Board Policies in Chapter 2 and 3 as discussed in the board workshop, seconded by Ms. Melissa Bates, the motion passed.

**Approval of Minutes**

Ms. Raven Beattie asked for approval of October 25, 2023 minutes. Ms. Melissa Bates moved to approve the minutes, seconded by Ms. Kristy Kauppi, the motion passed.

**Treasurer's Report**

Ms. Kristy Kauppi reported no Self Pay under \$25.00 Balances, no Self Pay over \$25.00 and no bankruptcy discharges. Ms. Kristy Kauppi reported that the total cash position of SCS at \$3,224,285.16, a decrease in cash in the amount of \$61,952.38. Ms. Kristy Kauppi reported the average cost per day of operations is \$45,840.51 with 70 day of cash on hand. Ms. Kristy Kauppi reported that the Accounts Receivable Report for October was \$658,458.88, a difference of \$24,771.47. Ms. Kristy Kauppi reported that there are outstanding state contract dollars. Ms. Kristy Kauppi reported revenues should be at 33%. Ms. Kristy Kauppi reported that revenues are at \$1,103,849.79. Ms. Kristy Kauppi reported that expenditures at \$1,166,212.79. Ms. Kristy Kauppi reported that the check register is for five weeks. Ms. Kristy Kauppi reported the check register for November at \$1,300,281.73. Ms. Kristy Kauppi reported Open Minds for \$20,325.00 was a contract approved last month and VLCM is a company for cameras and security. Ms. Kayleen Logan asked why SCS uses Century Link and All West. Ms. Linda Acker reported it due to the different building and access. Ms. Kristy Kauppi asked about having Century Link and All West at Crisis/Detox. Ms. Laura Schmid-Pizzato reported that the residential facilities have hard lines due to requirements. Ms. Laura Schmid-Pizzato reported that Crisis/Detox means Sweetwater. Ms. Kayleen Logan moved to approve the Treasurer's Report with a second by Ms. Melissa Bates, the motion passed.

**Previous Business**

None



**Behavioral Health Redesign by Ms. Andi Summerville, Executive Director of the Wyoming Association of Mental Health and Substance Abuse Centers (WAMHSAC)**

Ms. Linda Acker introduced Ms. Andi Summerville, Executive Director for Wyoming Association of Mental Health and Substance Abuse Centers. Ms. Linda Acker reported that Ms. Summerville has been the Executive Director for five years and has outstanding relationships with the Governor's office, legislators and works on behalf of WAMHAC. Ms. Linda Acker reported that Ms. Andi Summerville came for the Governor's Town Hall meeting and agreed to present to the board.

Ms. Andi Summerville reported that she has been the Executive Director for five years, a former special agent for the federal government and Laramie mayor. Ms. Andi Summerville reported that her focus is on policy, politics, and creating atmosphere so WAMHSAC flourishes. Ms. Andi Summerville reported that her role is education, advocacy and lobbying. Ms. Andi Summerville reported having 19 centers when she started with WAMHAC five years ago and today there is 10. Ms. Andi Summerville reported that the smaller centers are struggling due to the administrative requirements and difficulty to provide services. Ms. Andi Summerville complimented Southwest Counseling Service and reported the agency is spoken highly of. Ms. Andi Summerville reported that the \$7 million ARPA funding was the first time the state has provided for infrastructure except for the Life Resources and Wyoming State Hospital. Ms. Andi Summerville complimented SCS for the ARPA projects and for Governor Gordon and legislators to see one of the facilities slated for renovations.

Ms. Andi Summerville reported that in 2020 the first bill for Behavioral Health Redesign was introduced. Ms. Andi Summerville reported the present system is a grant based system and open access. Ms. Andi Summerville reported that everyone had access. Ms. Andi Summerville reported that as long as a person was under the sliding fee they were able to receive services. Ms. Andi Summerville reported this will stop July 1, 2024. Ms. Andi Summerville reported there are three tiers that will guide all services. Ms. Andi Summerville reported that this is a reversal funding scheme. Ms. Andi Summerville reported when money becomes tight, Tiers 3 and Tier 2 may not be funded. Ms. Andi Summerville reported that Tier 3 is closest to the existing system. Ms. Andi Summerville reported that Tier 3 is the indigent population with a qualification of individuals being 200% below the federal poverty level. Ms. Andi Summerville reported that Tier 2 has the 200% below the federal poverty level and called high need indigent care. Ms. Andi Summerville reported that it could be a person with schizophrenia requiring medication, case management services or risk of decompensating. Ms. Andi Summerville reported that Tier 2 needs further clarification. Ms. Andi Summerville reported that Tier 1 does not have a financial qualification. Ms. Andi Summerville reported a person could have no money to a person with money, it doesn't matter. Ms. Andi Summerville reported that there are category eligibility for Tier 1 of Department of Correction involvement, state level criminal justice and non-state criminal justice being county and municipality. Individuals can be court ordered or not. Ms. Andi Summerville reported that Family at Risk are in Tier 1, such as DFS population. Ms. Andi Summerville reported that youth from 0 to 18 with criminal justice involvement or at risk, anyone could refer. Ms. Andi Summerville reported that there is eligibility of serving the family. Ms. Andi Summerville reported that DFS has independent contracts with providers, but these will go away. Ms. Andi Summerville reported that this category will also be for anyone going in or out of a state institution such as PRTE, psychiatric institution, state hospital or life resources will be referred for services. Other category is Title 25 or at risk for placement. Ms. Andi Summerville reported that hospital or county will not be able to draw dollars from this tier. Ms. Andi Summerville reported that the present structure for Title 25 will remain in place. Ms. Andi Summerville reported that the goal is to keep people away from higher level of care. Ms. Andi

Summerville reported that for a person to qualify for a residential beds they will need to meet Tier 1 criteria. Ms. Andi Summerville reported payments will be changed.

Ms. Andi Summerville reported a 40% as a base payment, 50% for services that will draw down through Medicaid, Chart B Program and 10% for outcome payments. Ms. Andi Summerville reported that the 50% is fee for service. Ms. Andi Summerville reported presently the rates are \$105 for regular populations and \$140 for priority population. Ms. Andi Summerville reported that the residential rates have not been determined. Ms. Andi Summerville reported that Medicaid rate is \$87.00 and there will be cash flow challenges. Ms. Andi Summerville reported that the eligibility and payment system is complex. Ms. Andi Summerville reported each client will have a full Medicaid application and eligibility with a waiting period of 45 days to determine eligibility. Ms. Andi Summerville reported the majority of clients will not be eligible and will move into the VHL eligibility payment of the tiers. Ms. Andi Summerville reported that it will be approximately 60 days from the time the client enters into a center and then to receive payment. Ms. Andi Summerville reported that back billing will be able to occur for the two month period. Ms. Andi Summerville reported that Enroll Wyoming will be working with the centers to enroll as many clients as possible before July 1. Ms. Andi Summerville reported work is being accomplished, with codes being established, since Medicaid does not pay for everything in the present state contract.

Ms. Andi Summerville reported that every center is guaranteed 90% of their present contract. Ms. Andi Summerville reported every center is putting up 10% for outcome payment and this must be earned. Ms. Andi Summerville reported that the outcomes based on employment, education, housing and treatment engagement with a rating scale of 1 to 5. Ms. Andi Summerville reported that the first year is a pilot with randomized payments of \$200.00 to \$1,600.00 for a particular client. Ms. Andi Summerville reported the highest score is a five in outcomes. Ms. Andi Summerville reported there are 900 individuals in the pilot with \$4.6 million dollars for outcomes. Ms. Andi Summerville reported that the referrals will be identified from Wyoming Department of Health, Wyoming Department of Corrections, and Wyoming Department of Family Services. Ms. Andi Summerville reported that the centers will have no control over referrals. Ms. Andi Summerville reported that the agencies will have no control with these referrals. Ms. Andi Summerville reported that there will be a review of how this system is operating in January 2025 and at the one year mark. Ms. Kayleen Logan asked how the outcome data will be captured. Ms. Andi Summerville reported that it will be up to the individual centers and then sent to the state. Ms. Andi Summerville reported that centers will be expected to track this information. Ms. Melissa Bates asked about if a disabled person would qualify. Ms. Andi Summerville reported that the state is working on exemptions. Commissioner West asked about the 4.6 million dollars. Ms. Andi Summerville reported it is the dollars for the outcomes. Ms. Kayleen Logan asked about the underlying cost to the agency and getting clients qualified. Ms. Andi Summerville reported that it will be cumbersome and looking at other administrative relief. Ms. Linda Acker asked about the sliding fee and if the board will need to decide if SCS will continue with a sliding fee. Ms. Andi Summerville reported that there is no sliding scale, but WAMHSAC position is to continue with a sliding fee scale to qualify for HRSA and student loans. Ms. Linda Acker asked if everyone will have access. Ms. Andi Summerville reported that everyone will have access but not payment from the state. Ms. Andi Summerville reported there will be private insurance. Ms. Andi Summerville reported that the state is requiring everyone go through Medicaid eligibility and then the determination if they qualify on the health insurance exchange. Ms. Andi Summerville reported that if a client declines health insurance and they qualify, they can go into the tier system. Ms. Andi Summerville reported that individuals with insurance may qualify. Ms. Andi Summerville reported that Medicaid does not pay for substance residential. Ms. Andi Summerville reported that water falling for insurance will continue. Ms. Linda Acker asked about

Quality of Life Dollars. Ms. Andi Summerville reported that there is not a category of Quality of Life, but the dollars will be in the outpatient area. Ms. Andi Summerville reported that the new contract is different than the existing one. Ms. Andi Summerville reported that it is difficult to guess how many hours of mental health and substance abuse hours. Ms. Andi Summerville reported that she has presented to the County Commissioners meeting, city, and other stakeholders. Ms. Linda Acker reported that the centers are to serve the highest level of need clients. Ms. Andi Summerville reported that there will be training needs required.

Ms. Andi Summerville reported that work continues on payment rates and Medicaid rates are too low. Ms. Andi Summerville reported for the pilot year there is a hold harmless clause for the 90% of their contract and be distributed on a quarterly basis. Ms. Andi Summerville reported that work continues with coding, Medicaid rates, and identification of clients and memorandum of understanding. Ms. Andi Summerville reported that the Attorney General interpreted the present law for Tier 2 cannot access state dollars if they have Medicaid. Ms. Andi Summerville reported that this is a mistake and working with legislative committees to correct. Ms. Andi Summerville reported legislation for vulnerable adult to be included in Tier 1. Ms. Andi Summerville reported that a vulnerable adult is anyone with a developmental disability and any over 65 that cannot take care of themselves. Ms. Andi Summerville reported that in 2020 the mental health system lost \$15.6 million dollars, replaced by ARPA dollars. Ms. Andi Summerville reported that in the Governor budget the \$15.6 million has been included. Ms. Andi Summerville reported it is still the same funding as in 2020. Ms. Andi Summerville reported WAMHSAC asking that \$4.6 million for outcomes be paid out of unexpended ARPA dollars. Ms. Andi Summerville reported that 988 is very important to WAMHSAC. Ms. Andi Summerville reported that last year a trust fund was established that would pay for the call center operations and crisis services that would follow the client. Ms. Andi Summerville reported that WAMHSAC will be asking to fund a 988 trust fund at \$46.6 million dollars. Ms. Andi Summerville reported that \$2.5 million will cover the community call centers. Ms. Andi Summerville congratulated SCS on becoming the first CCBHC center in the state. Ms. Andi Summerville reported that the goal of WAMHSAC is to provide services throughout the state. Ms. Andi Summerville reported that there is an escape, if the Behavioral Health Design fails, the system would go back to existing system. Ms. Andi Summerville reported that SCS is of incredible importance to the state.

### **Consumer Feedback by Christy Legault**

Ms. Christy Legault provided a survey from Dr. Connect. Ms. Christy Legault reported that SCS utilizes Dr. Connect to communicate with clients, and in March 2023 we started using Dr. Connect to provide feedback. Ms. Christy Legault reported that a client in the schedule will receive a questionnaire about services the following day. Ms. Christy Legault reported SCS can change the questions. Ms. Christy Legault reported that a client would not get a survey for three months. Ms. Christy Legault reported that the data is provided by Dr. Connect and can be done by clinicians. Ms. Christy Legault reported that the comments are exactly as they were provided. Ms. Christy Legault reported taking the client name off. Ms. Christy Legault reported on Question 1, "How satisfied were you with your therapy session?" at 57% Excellent, 31% Very Good, 7% Good, 2% Fair, 2% Poor and no answer 2%. Ms. Christy Legault reported on Question 2, "Overall quality of care you received?" at 62% Excellent, 24% Very Good, 7% Good, 3% Fair and 4% Poor. Ms. Christy Legault reported on Question 3, "Likelihood that you would recommend us to a friend or relative" at 57% Excellent, 25% Very Good, 8% Good, 3% Fair, 4% Poor and 1% no answer. Ms. Raven Beattie asked how the agency follows up with poor or negative comments. Ms. Christy Legault reported that she is alerted with negative comments and contacts the clinicians and manager. Ms. Christy Legault reported the follow up is with the client either by clinician or case

manager. Ms. Christy Legault reported if there is a comment about a clinician, the manager will follow up with clinician. Ms. Christy Legault reported that positive comments will be able to be linked to the website. Ms. Christy Legault reported Dr. Connect has to be connected to an appointment to receive the survey. Ms. Christy Legault reported Dr. Connect is working to connect with clients who have been discharged from services. Ms. Raven Beattie asked how many surveys have been sent. Ms. Christy Legault reported that she knows the number of clients coming in, but does not know if it is their first time or later. Ms. Kristy Kauppi asked if the clients have to answer every question. Ms. Christy Legault reported that they can answer any question or choose not to answer a question. Ms. Kayleen Logan asked how these outcomes compare with the agency projected outcomes. Ms. Linda Acker reported that the target is 80% positive feedback. Ms. Linda Acker reported that the excellent, very good, and good comments. Ms. Kayleen Logan asked if the positive feedback is based on the combination of questions. Ms. Melissa Bates asked how often the staff is informed of the feedback. Ms. Christy Legault reported it is immediate and can be segregated out by clinicians. Ms. Linda Acker reported that the information is on the staff information folder. Ms. Linda Acker reported that the feedback is positive. Ms. Linda Acker reported that with the criminogenic population she expects negative comments. Ms. Melissa Bates reported that the hospital sends a similar survey and shares the information every month. Ms. Melissa Bates reported that many of the comments are for line staff. Ms. Christy Legault reported that the staff will have an overview of comments and then specific for them. Ms. Christy Legault reported groups do not receive the survey as often.

Ms. Kayleen Logan asked if this is for 7 months and is this the first time this has been done. Ms. Christy Legault reported that it is for 7 months and it is the first presentation to the board. Ms. Kayleen Logan asked how frequently the board will receive information. Ms. Christy Legault reported that the management team looks at this. Ms. Kristy Kauppi reported that SCS doesn't know how many people get the survey nor the response rate, so how can you attribute 80% positive responses. Ms. Christy Legault reported it is based on the number of responses. Ms. Christy Legault reported that SCS is looking at the responses. Ms. Kristy Kauppi reported if we are serving 12,000 people 200 responses is not that good. Ms. Linda Acker reported that SCS does not control if the survey is returned. Ms. Raven Beattie asked how they get the survey. Ms. Christy Legault reported it is through text. Ms. Raven Beattie reported the client would not get this survey without a phone. Ms. Christy Legault reported that very few clients do not have a phone. Ms. Kayleen Logan asked SCS know the number of clients seen versus the number that responded. Ms. Christy Legault reported that she can get that information. Ms. Melissa Bates reported that this is a new process. Ms. Christy Legault reported that this is the beginning process. Ms. Melissa Bates reported it is important to receive feedback from clients. Ms. Christy Legault reported having more comments with Dr. Connect than the state survey. Ms. Linda Acker reported that SCS finished with the state survey and being concerned about the return. Ms. Linda Acker reported that SCS had two boxes of survey and was asked to destroy the boxes. Ms. Christy Legault reported SCS received the surveys a week before they were due. Ms. Christy Legault reported there were paper forms as well as a bar code. Ms. Raven Beattie reported in the future to have trending and corrective steps. Ms. Kristy Kauppi reported without knowing who is responding and how many surveys, this may not be accurate. Ms. Kristy Kauppi reported if SCS is serving 12,000 this is not that good of a response.

### **CEO Report**

Ms. Linda Acker reported on the Governor Town Hall meeting with Ms. Melissa Bates, Ms. Kristy Kauppi, Ms. Kayleen Logan and Commissioner West attending. Ms. Linda Acker reported that the Governor's visit to the Washakie house was positive and the women were so excited to meet the Governor.

Ms. Laura Schmid-Pizzato reported that the visit by the Governor was special. Ms. Laura Schmid-Pizzato reported that Representative Larsen held every baby and it was very special for the women. Ms. Korin Schmidt, Director of DFS, listened to the clients and their experience with DFS. Ms. Schmidt is very skilled and understanding. Ms. Linda Acker reported being with Ms. Andi Summerville and she reported that the impact of meeting the woman and children were very impactful.

Ms. Linda Acker reported going to the County Commissioners meeting on November 7, and provided the commission with the annual report, letter of intent outlining required versus optional services and sustainability plan. Ms. Linda Acker reported that the county approved of the services being provided.

Ms. Linda Acker reported that the panic buttons do work at College Hill and Foothill. Ms. Linda Acker reported when the incident happened at College Hill no one thought to press the button. Ms. Linda Acker reported continuing to look at Ankeny. Ms. Linda Acker reported that on November 30, Mr. Garry McLean is scheduled for a walk through for approval of buildings. Ms. Linda Acker reported that Plan 1 has reviewed all building and start the bid project in December. Ms. Linda Acker reported that the Governor's budget has a recommendation of \$15 million back into the community mental health centers.

Ms. Linda Acker reported that she would like to activate the salary committee. Ms. Linda Acker reported that SCS received three vehicles from the county and is returning a vehicle. Ms. Linda Acker reported WYO Radio advertisement for Prevention and Lumen renewal for telephone and internet. Ms. Linda Acker reported that Cyber, Directors and Officers, Umbrella, Commercial, Auto, Sexual/Physical Abuse or Molestation and Professional Liability was an increase of \$5,196.00 for a total of \$168,758.00. Ms. Linda Acker reported that this is an agreement with Mr. Legerski called Legerski Consulting at \$25.00 an hour. Mr. Kristy Kauppi asked why a walk-through of the Foothill Building. Commissioner West reported that it is due to insurance. Ms. Kristy Kauppi reported that the insurance cost last year was how much. Ms. Linda Acker reported that last year it was \$163,562 and this year \$168,758. Ms. Linda Acker reported on the incentives the employees would prefer the money. Ms. Kristy Kauppi reported speaking to Ms. Melissa Wray-Marchetti and reported that the additional cost is for the employees who have to work. Ms. Kristy Kauppi reported that Ms. Melissa Wray-Marchetti would not give anything to the board that was not sustainable. Ms. Kayleen Logan moved to approve A through G and on Item H the \$1,000 incentive and the day off, seconded by Ms. Melissa Bates, the motion passed.

Ms. Kayleen Logan moved to accept changes to Board Policies in Chapter 2 and 3 that were presented in the workshop, seconded by Kristi Kauppi, the motion passed.

### **Board/Public Comments**

Ms. Laura Schmid-Pizzato reported that at the Governor's Town Hall meeting there was a testimony about SCS not being able to take Medicare. Ms. Laura Schmid-Pizzato reported that the question was why SCS isn't billing Medicare. Ms. Laura Schmid-Pizzato reported about 15 years ago the rules changed and SCS could not bill Medicare due not qualifying as a community mental health center. Ms. Laura Schmid-Pizzato reported that a medical director was required. Ms. Laura Schmid-Pizzato reported that the rules changed as of July 1. Ms. Laura Schmid-Pizzato reported Ms. Heather Gonzales has put forth two applications so far and started in September. Ms. Laura Schmid-Pizzato reported SCS has nine clinicians, but doesn't know if they will be approved. Ms. Melissa Bates appreciated the information. Ms. Laura Schmid-Pizzato reported that the Medicaid rate at \$87.00 and Medicare at \$60.00. Ms. Kayleen Logan asked about psychiatric services being billed for Medicare. Ms. Laura Schmid-Pizzato

reported SCS has always billed Medicare for psychiatric services. Ms. Kayleen Logan acknowledged and appreciated the work of SCS. Ms. Melissa Bates reported that she appreciated the effort to get the information, and to address a complaint. Ms. Laura Schmid-Pizzato reported that SCS has restrictions in some way, but National Council through CCBHC was able to make changes for Medicare.

Ms. Raven Beattie asked to go into Executive Session. Ms. Kayleen Logan moved to go into Executive Session for Personnel, seconded by Ms. Kristy Kauppi, the motion passed.

Ms. Kayleen Logan moved to come out of Executive Session for personnel issues, with a second by Ms. Kristy Kauppi, the motion passed. Ms. Kayleen Logan moved to go into regular session with a second by Ms. Melissa Bates, the motion passed. Ms. Raven Beattie reported that according to the county contract, all on-call clinicians have to receive training by the county attorney. Ms. Linda Acker reported not being aware of the training. Ms. Raven Beattie reported that it is December 12 at the County Attorney's office in Green River. Ms. Raven Beattie asked to receive the names of clinicians who attend the training. Ms. Kayleen Logan asked if that was a training that every clinician has been mandated to attend. Ms. Linda Acker reported they haven't had it. Ms. Linda Acker asked how many hours. Ms. Kristy Kauppi reported that anyone who has had the training does not need this. Ms. Linda Acker reported Ms. Amy Moser asked what the training is called. Ms. Raven Beattie reported it is the legal aspects and patient rights. Ms. Raven Beattie asked if this has been done before. Ms. Linda Acker reported that she was not aware. Ms. Raven Beattie suggested contacting John. Ms. Kayleen Logan reported that she thought Ms. Raven Beattie had said some clinicians had received the training. Ms. Raven Beattie stated that was the information they were given. Ms. Amy Moser reported all trainings are recorded. Ms. Linda Acker asked if this was day to day operation. Ms. Raven Beattie reported it is what the county is asking. Ms. Amy Moser reported Holly will send out. Ms. Linda Acker reported that Ms. Raven Beattie reported we can say. Ms. Linda Acker reported that it seems an insult to Allied Health Privileged clinicians that have been doing this for years. Ms. Melissa Bates reported that this is for new employees. Ms. Linda Acker reported there is a week-long training provided by SCS, but the clinicians do not attend. Ms. Kayleen Logan reported that it needs to get figured out of who has been trained. Mr. Scott Wilcox reported that Mr. Mike Bauer does the training for clinicians on Title 25. Ms. Amy Moser will contact Mr. Mike Bauer. Ms. Raven Beattie asked for a presentation on Title 25 and how many clients referred into Crisis for January's meeting.

Ms. Raven Beattie reported that the salary structure committee will be Ms. Kayleen Logan and Ms. Kristy Kauppi. Ms. Raven Beattie reported Ms. Kayleen Logan and Ms. Melissa Bates will compile the scores and comments for the CEO evaluation. Ms. Raven Beattie and Ms. Kristy Kauppi will be working together and working with Mr. Garry McLean. Ms. Kristy Kauppi asked Ms. Amy Moser to send the CEO job description. Ms. Kayleen Logan asked if the board could start the evaluation. Ms. Amy Moser will send out evaluation form.

Ms. Kayleen Logan moved to cancel board meeting in December, seconded by Ms. Kristy Kauppi, the motion passed. Ms. Kristy Kauppi moved to adjourn with a second by Ms. Melissa Bates, the motion passed.

**Southwest Counseling Service  
Board of Directors  
December 27, 2023**

The meeting of SCS Board of Directors was cancelled due to the holiday.

**Accounts Receivable Write-Off Request**  
**Self Pay Balances under \$25**  
**November-23**

Balances under \$25 are reviewed monthly and are only submitted for request when the balance is older than one year or the client is deceased or no consent to treat is obtained.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

Total                    \$                    -

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**Board Signature**



**Accounts Receivable Write-Off Request**  
**Self Pay Balances over \$25**  
**November-23**

Balances over \$25 are reviewed monthly and are only submitted for request when the balance is older than one year or the client is deceased or no consent to treat is obtained.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

Total                    \$                    -

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**Board Signature**

**Accounts Receivable Write-Off Request  
Bankruptcy Discharged  
November-23**

Bankruptcy Balances are requested for write-off once received by the agency for dismissal.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>

Total                    \$                    -

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**Board Signature**

**Southwest Counseling Service**  
**Balance Sheet**  
As of November 30, 2023

**ASSETS**

**Current Assets**

**Checking/Savings**

1020 - General Operating Account	833,750.75
1026 - Reserve	1,060,911.31
1031 - Commerce Bank- Cash Reserve	1,106,590.39

**Total Checking/Savings** 3,001,252.45

**Total Current Assets** 3,001,252.45

**TOTAL ASSETS** 3,001,252.45

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2110 - ACCOUNTS PAYABLE -326.87

**Total Accounts Payable** -326.87

**Other Current Liabilities**

24000 - Payroll Liabilities 8,929.40

**Total Other Current Liabilities** 8,929.40

**Total Current Liabilities** 8,602.53

**Total Liabilities** 8,602.53

**Equity**

32000 - Unrestricted Net Assets 4,105,445.40

**Net Income** -1,112,795.48

**Total Equity** 2,992,649.92

**TOTAL LIABILITIES & EQUITY** 3,001,252.45

The Balance Sheet provides the assets and liabilities for the specific point in time of November 30, 2023. The total cash assets are \$3,001,252.45. The previous month's total cash was \$3,324,285.16, a decrease in cash in the amount of \$323,032.71 from the previous month. The year to date expenditures through November 30th total \$6,945,690.69. The average cost per day of operations remained consistent from the previous month at \$45,396.67. Liabilities as of November 30, 2023 total \$8,602.53. Based upon all cash balances, SCS is currently at 66 days of cash on hand.

**FY 2024 Accounts Receivable Report**

**Nov-23**

	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 324,456.46	\$ 62,907.68	\$ (28,152.63)	\$ (20,574.55)	\$ 338,636.96
Insurance	188,599.13	109,285.89	(58,838.20)	(60,503.79)	178,543.03
Medicaid	103,647.53	54,550.81	(14,482.29)	(6,702.12)	137,013.93
Medicare	13,569.31	4,797.18	(2,787.59)	(2,372.29)	13,206.61
EAP	16,000.02	9,759.13	(3,903.72)	(8,037.61)	13,817.82
Client Contracts	12,186.43	15,478.20	(23,496.18)	9,403.72	13,572.17
Collection	1,357,668.85	21,382.79	(2,440.20)	(1,682.72)	1,374,928.72
State Contracts	1,033,335.05	821,091.00	(888,022.44)	(55,511.12)	910,892.49
Cancellation/No Show	10,514.78	870.00	(485.00)	-	10,899.78
<b>Total</b>	<b>\$ 658,458.88</b>				<b>\$ 694,790.52</b>

**Oct-23**

	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 316,575.15	\$ 62,372.51	\$ (37,857.57)	\$ (16,633.63)	\$ 324,456.46
Insurance	182,727.17	124,406.85	(57,682.35)	(60,852.54)	188,599.13
Medicaid	93,642.68	57,662.55	(45,143.68)	(2,514.02)	103,647.53
Medicare	17,223.34	4,325.28	(4,482.68)	(3,496.63)	13,569.31
EAP	10,628.35	10,706.33	(2,321.33)	(3,013.33)	16,000.02
Client Contracts	12,890.72	11,738.10	(38,877.48)	26,435.09	12,186.43
Collection	1,349,371.26	18,919.30	(3,340.55)	(7,281.16)	1,357,668.85
State Contracts	897,654.49	866,593.94	(857,321.18)	126,407.80	1,033,335.05
Cancellation/No Show	9,959.61	940.00	(471.00)	86.17	10,514.78
<b>Total</b>	<b>\$ 633,687.41</b>				<b>\$ 658,458.88</b>

**Changes from Previous Month**

	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 535.17	\$ 9,704.94	\$ (3,940.92)	\$ 14,180.50
Insurance	\$ (15,120.96)	\$ (1,155.85)	\$ 348.75	\$ (10,056.10)
Medicaid	\$ (3,111.74)	\$ 30,661.39	\$ (4,188.10)	\$ 33,366.40
Medicare	\$ 471.90	\$ 1,695.09	\$ 1,124.34	\$ (362.70)
EAP	\$ (947.20)	\$ (1,582.39)	\$ (5,024.28)	\$ (2,182.20)
Client Contracts	\$ 3,740.10	\$ 15,381.30	\$ (17,031.37)	\$ 1,385.74
			\$ -	
<b>Amount Increase/Decrease</b>	<b>\$ (14,432.73)</b>	<b>\$ 54,704.48</b>	<b>\$ (28,711.58)</b>	<b>\$ 36,331.64</b>

The total outstanding balance for amounts owed to Southwest Counseling Service for November 2023 is \$694,790.52. The receivables increased from the previous month. The total receivables excludes Collection, State Contracts and Cancellation/No show fees.

**Southwest Counseling Service  
Revenues FY24**

42%

State Contracts	FY24 Budget	Nov-23	% Month	YTD	%YTD	Difference
<b>Outpatient Services</b>						
MH - Outpatient	\$ 1,038,642.78	\$ 86,553.58	8%	\$ 346,214.29	33%	\$ (692,428.49)
MH - CARF	14,015.00	1,167.92	8%	4,671.68	33%	(9,343.32)
MH- Direct Care Salaries	182,343.00	15,195.25	8%	60,781.00	33%	(121,562.00)
MH- Emergency Services	29,218.00	2,434.83	8%	9,739.32	33%	(19,478.68)
MH- Regional Med. Management	133,729.00	11,144.08	8%	44,576.32	33%	(89,152.68)
MH- Regional Nursing Support	41,291.00	3,440.92	8%	13,763.68	33%	(27,527.32)
MH- Regional Early Intervention	53,302.00	4,441.83	8%	17,767.32	33%	(35,534.68)
MH- ESMI	56,277.73	4,490.01	8%	20,357.59	36%	(35,920.14)
MH- Jail Based Services	50,000.00	4,166.67	8%	16,666.68	33%	(33,333.32)
SA - Outpatient	606,870.00	50,572.50	8%	202,290.00	33%	(404,580.00)
SA- Direct Care Salaries	313,899.00	26,158.25	8%	104,633.00	33%	(209,266.00)
SA - CARF	6,100.00	508.33	8%	2,033.32	33%	(4,066.68)
SA - HB 308	454,450.00	37,870.84	8%	151,483.36	33%	(302,966.64)
MH & SA- Peer Specialist	90,000.00	7,500.00	8%	30,000.00	33%	(60,000.00)
CCRS	208,800.00	17,400.00	8%	69,600.00	33%	(139,200.00)
MH - LT Group Home -Sweetwater	632,675.31	52,722.94	8%	210,891.76	33%	(421,783.55)
MH - LT Group Home - Uinta	517,643.44	43,136.95	8%	172,547.80	33%	(345,095.64)
SOR- Medication Assisted Treatment	483,000.00	46,000.00	10%	203,487.00	42%	(279,513.00)
SA - Peer Review	2,500.00		0%	-	0%	(2,500.00)
<b>CCBHC</b>						
CCBHC	1,000,000.00	-	0%	404,389.94	40%	(595,610.06)
<b>Regional Services - MH</b>						
MH- Transitional Grp - Sweetwater	438,588.46	36,549.03	8%	146,196.15	33%	(292,392.31)
MH - SIP- Sweetwater	155,302.06	12,941.84	8%	51,767.36	33%	(103,534.70)
MH- SIP- Uinta County	207,069.41	17,255.78	8%	69,023.12	33%	(138,046.29)
MH- Transitional Grp - Uinta	389,856.40	32,488.03	8%	129,952.12	33%	(259,904.28)
MH -Sub-Acute Crisis Residential	397,917.00	58,947.76	15%	221,600.16	56%	(176,316.84)
MH -Sub-Acute Crisis Residential Uinta	79,583.00	6,631.92	8%	39,791.56	50%	(39,791.44)
<b>Regional Services - SA</b>						
SA - Residential	2,241,069.28	186,755.78	8%	747,023.12	33%	(1,494,046.16)
SA- Residential Women and Children	703,347.15	58,612.26	8%	234,449.04	33%	(468,898.11)
SA- Transitional (SL)	199,290.49	16,607.54	8%	66,430.16	33%	(132,860.33)
SA- Detox	136,417.08	11,368.09	8%	45,472.36	33%	(90,944.72)
<b>Quality of Life</b>						
MH - Quality of Life	102,730.00	6,543.00	6%	27,192.83	26%	(75,537.17)
SA- Quality of Life	23,680.00	2,131.00	9%	2,997.00	13%	(20,683.00)
<b>General Funds</b>						
County	650,488.00	54,207.33	8%	271,036.65	42%	(379,451.35)
Client Fees	370,000.00	28,045.46	8%	155,290.60	42%	(214,709.40)
Insurance	631,305.00	59,457.99	9%	249,360.69	39%	(381,944.31)
Medicaid	557,825.00	14,482.28	3%	209,600.68	38%	(348,224.32)
Medicare	44,325.00	2,511.55	6%	16,826.55	38%	(27,498.45)
EAP	61,375.00	3,903.72	6%	13,581.91	22%	(47,793.09)
DFS	5,000.00	300.00	6%	743.50	15%	(4,256.50)
DVR/DDS	2,000.00		0%	595.00	30%	(1,405.00)
Medical Service Fees	112,000.00	2,558.20	2%	32,015.65	29%	(79,984.35)
Food Stamps	99,520.00	3,359.00	3%	19,628.37	20%	(79,891.63)
<b>Grants and Contracts</b>						
General Contracts	110,500.00	(12,852.46)	-12%	52,510.90	48%	(57,989.10)
Treatment Court	82,800.00	6,900.00	8%	34,500.00	42%	(48,300.00)
Federal Probation	4,000.00		0%	165.00	4%	(3,835.00)
County Prevention	243,229.00	51,713.15	21%	140,427.49	58%	(102,801.51)
ARPA Capital Construction	1,780,217.00		0%	-	0%	(1,780,217.00)
<b>Miscellaneous Funds</b>						
Operations Carryover	2,900,000.00		0%	2,900,000.00	100%	-
Reserve	1,383,095.50		0%	1,383,095.50	100%	-
Interest Earned	22,000.00	2,063.92	9%	9,528.77	43%	(12,471.23)
Commissary Funds	5,700.00	422.42	7%	1,847.64	32%	(3,852.36)
Miscellaneous	15,000.00	39.98	0%	757,446.77	5050%	742,446.77
<b>Total Revenues</b>	<b>\$ 15,786,890.59</b>	<b>\$ 1,078,849.47</b>	<b>7%</b>	<b>\$ 10,115,990.71</b>	<b>64%</b>	<b>\$ (5,670,899.88)</b>
<b>Total Revenue excluding carryover</b>	<b>\$ 20,069,986.09</b>			<b>\$ 5,832,895.21</b>	<b>29%</b>	

Southwest Counseling Service  
Expenditures FY24

42%

Personnel	FY24 Budget	Nov-23	% Month	YTD	%YTD	Difference
Salaries	\$ 7,918,379.34	\$ 630,456.90	8%	\$ 2,876,233.14	36%	(5,042,146.20)
FICA	685,470.00	45,140.68	7%	208,076.13	30%	(477,393.87)
Wyoming Retirement	1,203,450.00	116,110.33	10%	523,187.36	43%	(680,262.64)
Health Insurance	2,138,440.00	170,297.04	8%	858,964.63	40%	(1,279,475.37)
Life Insurance	35,700.00	1,889.30	5%	9,216.20	26%	(26,483.80)
Worker's Compensation	49,000.00	5,091.59	10%	22,017.60	45%	(26,982.40)
Unemployment	25,000.00	-	0%	-	0%	(25,000.00)
Wellness	13,580.00	670.44	5%	3,148.06	23%	(10,431.94)
Background Check	11,010.00	663.60	6%	3,277.40	30%	(7,732.60)
Contracts	429,750.00	52,856.74	12%	207,542.64	48%	(222,207.36)
Contract- Transitional Grp - Uinta	389,856.40	32,488.03	8%	129,952.12	33%	(259,904.28)
Contract - SIP Uinta County	207,069.41	17,255.78	8%	69,023.12	33%	(138,046.29)
Contract - Sub-Acute Crisis Stabilization	79,583.00	6,631.92	8%	26,527.68	33%	(53,055.32)
Contract - LT Group Home - Uinta	517,643.44	43,136.95	8%	172,547.80	33%	(345,095.64)
Consultation	10,000.00	3,135.50	31%	8,070.50	81%	(1,929.50)
Recruitment	8,225.00	386.52	5%	6,013.72	73%	(2,211.28)
Travel/Vehicle Expenses						
Travel-Mileage Reimbursement	12,000.00	1,800.18	15%	4,260.90	36%	(7,739.10)
Vehicle Fuel	28,300.00	2,112.28	7%	9,652.98	34%	(18,647.02)
Vehicle Maintenance	16,000.00	932.57	6%	9,621.37	60%	(6,378.63)
Conference and Seminar Travel	22,600.00	2,206.30	10%	9,587.71	42%	(13,012.29)
Training	30,000.00	6,743.67	22%	21,861.10	73%	(8,138.90)
Operating						
Supplies	164,748.00	13,037.37	8%	63,350.05	38%	(101,397.95)
Food	235,295.00	23,711.67	10%	118,350.85	50%	(116,944.15)
Rent	113,400.00	11,159.00	10%	56,322.00	50%	(57,078.00)
Utilities	192,454.00	16,253.42	8%	79,463.29	41%	(112,990.71)
Insurance- G&P/ Vehicles	160,590.00		0%	5,125.00	3%	(155,465.00)
Advertising	35,500.00	4,158.91	12%	23,277.34	66%	(12,222.66)
Books/Magazines/Video	4,000.00	172.86	4%	3,679.72	92%	(320.28)
Client/Insurance Refund	3,000.00	176.80	6%	2,157.21	72%	(842.79)
Computer Hardware	50,000.00	15,843.64	32%	17,049.33	34%	(32,950.67)
Computer Software	332,975.00	3,614.26	1%	257,836.78	77%	(75,138.22)
Computer Maintenance	10,000.00		0%	8,844.40	88%	(1,155.60)
Computer Communication	57,000.00	2,855.25	5%	14,876.25	26%	(42,123.75)
Equipment	110,000.00	4,669.96	4%	7,185.28	7%	(102,814.72)
Leased Equipment	50,000.00	5,647.97	11%	18,662.75	37%	(31,337.25)
Maintenance	182,400.00	13,048.48	7%	55,842.51	31%	(126,557.49)
Postage	12,250.00	8.77	0%	3,778.91	31%	(8,471.09)
Cleaning Supplies	16,375.00	2,554.32	16%	6,438.36	39%	(9,936.64)
Telephone	74,000.00	9,340.16	13%	58,376.13	79%	(15,623.87)
Testing and Materials	20,000.00		0%	795.50	4%	(19,204.50)
Drug Testing	25,000.00	2,729.78	11%	9,604.93	38%	(15,395.07)
Client Medical	175,000.00	13,992.18	8%	59,132.74	34%	(115,867.26)
Client Rx	15,000.00	6,167.47	41%	26,392.09	176%	11,392.09
APRN Medical Lab Fees	20,000.00	956.00	5%	6,545.00	33%	(13,455.00)
Recreation	3,850.00	301.48	8%	998.53	26%	(2,851.47)
Membership Dues	30,000.00	349.00	1%	809.00	3%	(29,191.00)
Collection Agency	2,000.00	149.57	7%	187.32	9%	(1,812.68)
CARF	20,115.00		0%	-	0%	(20,115.00)
MH Quality of Life						
Medical	55,030.00	6,330.76	12%	26,348.25	48%	(28,681.75)
Emergency Subsistence	3,200.00	839.67	26%	1,587.73	50%	(1,612.27)
RX	15,000.00	2,772.25	18%	9,393.90	63%	(5,606.10)
Housing	5,100.00	325.00	6%	773.00	15%	(4,327.00)
Transportation	15,400.00	20.00	0%	868.73	6%	(14,531.27)
Recreation	1,000.00		0%	24.97	2%	(975.03)
Community Center	8,000.00		0%	-	0%	(8,000.00)
Regional Quality of Life						
Regional Quality of Life	23,680.00	1,740.39	7%	5,825.97	25%	(17,854.03)
Miscellaneous Expenses						
Finance Charge	2,000.00		0%	161.83	8%	(1,838.17)
Credit Card Fees	20,000.00	1,997.43	10%	7,547.16	38%	(12,452.84)
Other Expenses	32,255.00	2,377.67	7%	753,408.70	2336%	721,153.70
Debt Service/Capital Maintenance						
Capital	830,000.00		0%	43,614.08	5%	(786,385.92)
ARPA Funding Capital Projects	3,113,312.50		0%	12,272.94	0%	(3,101,039.56)
<b>Total Expenses</b>	<b>\$ 20,069,986.09</b>	<b>\$ 1,307,307.81</b>	<b>7%</b>	<b>\$ 6,945,690.69</b>	<b>35%</b>	<b>(13,124,295.40)</b>

**Southwest Counseling Service  
December 2023 Check Register**

Check No.	Vendor	Program	Check Amt.
106549	Jasperson, Stephanie	ESMI 2	\$ (11.24)
108757	Scott, Julie	Emergency	(10.90)
109216	Larson, Shawneen	Recovery	(18.80)
109223	Trumble, Jynese	Child & Adol.	(18.22)
109643	Scott, Julie	Emergency	(23.78)
109620	Kuehl, Victoria	Recovery	(22.38)
109609	Hall, Anthony	Recovery	(19.31)
111308	Deborah Ibanez	Century	(7.01)
112075	Scott, Julie	Mental Health	(17.26)
112398	Love, Michal	Child & Adol.	(40.00)
115205	Robbins, Elisa	Medical	(40.00)
115302	Christensen, Vanessa	Medical	(28.95)
116153	Amazon	Medical, Crisis, Transitions, Independence, Continental, Century, Duran, TC, Recovery, Admin., Bridges, Mental Health, Prevention, Psychiatric	161.01
116154	CenturyLink	Continental, Crisis, Detox, TC, Recovery, Independence	311.36
116155	CenturyLink Business Services - Lumen	Mental Health	2,474.16
116156	Insurance Information Exchange	Mental Health	12.09
116157	Kum&Go Fleet	QOL, Independence, Transitions, Recovery, Crisis, Detox, Duran, Century, Continental, Admin., WAP, TC	1,587.34
116158	McKesson Medical-Surgical, Inc.	Medical	91.08
116159	RMP- Rocky Mountain Power	Child & Adol.	34.47
116160	Verizon Wireless	Mental Health, Admin., Child & Adol., Recovery, TC, Bridges, Medical	688.59
116161	Western Star Communications LLC	Mental Health, TC	329.50
116162	White Mountain Water & Sewer District	WAP, Duran	430.82
116163	Wyo Waste	Bridges, Medical, Transitions, Mental Health, Duran, WAP, Child & Adol., TC, Recovery, Admin., Crisis, Detox, Independence, Continental, Century	1,397.61
116164	All West Communications	Continental, Mental Health, WAP, Century, Sober Living, TC, Recovery, Transitions, Crisis, Detox, Independence	3,005.25
116165	Nicholas & Company	Century, Duran, WAP, Crisis, Detox, Independence, Continental, WAP, Transitions, Mental Health	9,727.16
116166	Pitney Bowes Global Financial Services, LLC	TC, Recovery	1,068.00
116167	Zoom Video Communications, Inc.	Admin	13,881.80

**Southwest Counseling Service  
December 2023 Check Register**

116168	First Bankcard	QOL, Prevention, Admin, Mental Health, Bridges, Continental, Independence, Transitions, Peer Specialist, Child & Adol., SOR-MAT, Bridges, Medical, SIP, Recovery	12,720.86
116169	First Bankcard	Laura Schmid-Pizzato	4,168.12
116170	Leaf Prior SVC By TimePayment	Bridges, Medical	120.00
116171	U.S. Bank	Bridges, Medical	374.34
116172	RS Family Recreation Center	QOL	1,500.00
116173	First Bankcard	Holly Beutel	4,139.27
116174	Century Link	TC, Recovery, Transitions, Century, Duran, Mental Health	583.01
116175	CenturyLink Business Services - Lumen	TC, Recovery, Admin., Bridges, Medical, Mental Health	2,262.88
116176	Dominion Energy	Mental Health, Child & Adol., Sober Living, SIP, Continental, Bridges, Medical, Crisis, Detox, Transitions, TC, Recovery, Independence, Admin., Duran, Century, WAP	7,337.70
116177	Pitney Bowes Purchase Power	TC, Recovery	1,005.00
116178	RMP- Rocky Mountain Power	Century, Mental Health, Transitions, Sober Living, Continental, Crisis, Detox, Independence, Duran, WAP, TC, Recovery, Bridges, Medical	5,976.13
116179	RS Municipal Utility	Bridges, Medical, TC, Recovery, Century, Transitions, Independence, Continental, Crisis, Detox, Admin., Mental Health, Child & Adol.	3,042.27
116180	U.S. Bank	TC, Recovery	1,474.49
116181	Child Support Services - Utah	Payroll Deduction	268.00
116182	AFLAC	Payroll Deduction	975.00
116183	Great-West Trust Company	Payroll Deduction	1,070.00
116184	NCPERS Wyoming	Payroll Deduction	240.00
116185	Wyoming Retirement System	Personnel	101,213.52
116186	WY Child Support Enforcement	Payroll Deduction	35.00
116187	AFLAC	Payroll Deduction	138.64
116188	Goldman Sachs 529 Plan	Payroll Deduction	2,000.00
116189	Sweetwater County Section 125	Payroll Deduction	4,369.29
116190	Sweetwater County Health Savings Account	Personnel and Payroll Deductions	1,975.00
116191	Sweetwater County Claim Fund	Personnel and Payroll Deductions	195,445.26
116192	Blomquist Hale Consulting	Personnel	530.98
116193	Transamerica	Personnel	1,868.30
116194	AdTel International, Inc.	TC, Mental Health	1,215.00
116195	All Pro Storage	Admin	270.00



**Southwest Counseling Service  
December 2023 Check Register**

116196	Amazon	Medical, Crisis, Transitions, Independence, Continental, Century, Duran, TC, Recovery, Admin., Bridges, Mental Health, Prevention, Psychiatric	1,365.75
116197	Aspen Construction	TC, Recovery, Bridges, Medical, Mental Health	3,520.00
116198	BluSky Restoration Contractors, LLC	Child & Adol.	1,344.57
116199	Carrington Pointe Apartments	QOL	300.00
116200	Century Link	WAP, Bridges, Medical	120.18
116201	CenturyLink Business Services - Lumen	TC, Recovery, Admin., Bridges, Medical, Mental Health	2,074.75
116202	Change Companies	Child & Adol.	694.45
116203	CNA Surety	Admin	503.19
116204	Coal Creek Law	Admin	1,081.50
116205	Copier & Supply	Mental Health, TC, Recovery, Admin., Bridges, Medical	1,412.64
116206	Cowboy Supply House	TC	32.51
116207	Eagle Uniform & Supply Co.	TC, Recovery, Mental Health	1,121.27
116208	Electronic Network System	Admin	103.65
116209	Farmers Brothers	Bridges, TC, Recovery	1,391.27
116210	Green River Chamber Commerce	Admin	200.00
116211	Green River Star	Admin	80.00
116212	Hagemann, Andrew	CCBHC, Admin	3,570.00
116213	High Security Lock & Alarm	Independence, TC, Recovery	695.00
116214	Home Depot- Credit Services	Admin., TC, Recovery, Mental Health, Bridges, Medical, Duran	2,050.03
116215	Hunter Family Medical	Medical	385.00
116216	I'll Do It Yard Services	Continental	150.00
116217	J M Electrical Inc.	Transitions	183.01
116218	John Paras Furniture	Continental	259.95
116219	Kronos	Admin	1,579.05
116220	LocumTenens	Psychiatric	40,967.64
116221	McKesson Medical-Surgical, Inc.	Medical	129.47
116222	Medical Equipment & Warranty	Medical	199.00
116223	Netsmart	Admin	5,804.79
116224	Nicholas & Company	Century, Duran, WAP, Crisis, Detox, Independence, Continental, WAP, Transitions	8,734.09
116225	OPEN MINDS	Admin	20,325.00
116226	Pain Care Center	3-SOR-MAT	9,290.50
116227	Philadelphia Insurance Company	Admin	33,376.00
116228	Pioneer Counseling Service	Admin	99,512.68
116229	R & D Sweeping & Asphalt Maintenance LC	Mental Health	2,775.00
116230	Redwood Toxicology Laboratory	Recovery, Mental Health, Admin., Duran	330.91
116231	Rocket Miner	Admin	150.00
116232	Rocky Mountain Air Solutions	Medical	97.52
116233	Royal Flush	Prevention	450.00
116234	SCS	QOL	727.00
116235	SCS	3-SOR-MAT	10,829.48
116236	Shadow Ridge	Sober Living	5,075.00

**Southwest Counseling Service  
December 2023 Check Register**

116237	Silver Ridge Village	SIP	6,192.12
116238	SST Testing Plus, Inc.	Mental Health, Recovery	230.00
116239	Smiths	3 SOR-MAT, QOL, WAP, TC	5,255.96
116240	Stericycle	Bridges, Medical	267.75
116241	Swan-Smith, Patricia	Recovery, CCBHC	3,550.00
116242	SweetwaterNOW	Prevention	2,050.00
116243	The Radio Network	Admin	300.00
116244	University of Utah Medical Center - Psych	Psychiatric	7,431.25
116245	Valvoline Instant Oil Change	Duran	994.28
116246	Wal-Mart	Century, Duran, WAP, Crisis, Detox, Independence, Transitions, Continental, 3 SOR MAT, Admin., Bridges, TC, Recovery	14,152.03
116247	WyoData Security Inc.	TC, Recovery, Mental Health	270.00
116248	Wyoming Dept. of Health	Medical	920.00
116249	WyoRadio	Prevention	1,032.25
116250	Client Refund	Recovery	203.17
116251	Bauer, Michael	Mental Health	56.25
116252	Bramwell, Kimberly	Mental Health	40.00
116253	Brown, Rhonda	TC	115.33
116254	Congdon, Taneesa		359.83
116255	Cook, Rae	Admin	70.74
116256	Gomez, Janell	Mental Health	142.48
116257	Gonzalez, Heather	Admin	19.00
116258	Grenier, Dana	Medical	40.00
116259	Haney, Shaelyn	Prevention	52.10
116260	Jarvie, Clay		357.31
116261	Kempton, Doris	TC	86.46
116262	Little, Ross	Mental Health	102.18
116263	Lux, Jason	Prevention	373.48
116264	Nielson, Jessica	Child & Adol.	14.61
116265	Norton, Krystle	Recovery	74.02
116266	Pate, Shawneen	Recovery	20.17
116267	Schmid-Pizzato, Laura	TC	74.06
116268	Swan-Smith, Patricia	CCBHC	96.15
116269	Swanson, Stephanie	Recovery	9.04
116270	Wray-Marchetti, Melissa	Admin	80.00
116271	Petty Cash	Continental, Independence, Transitions, Admin., QOL, SAQOL	825.73
116272	VOID	Check jammed in printer	VOID
116273	Jasperson, Stephanie	ESMI 2	11.24
116274	Scott, Julie	Emergency	10.90
116275	Larson, Shawneen	Recovery	18.80
116276	Trumble, Jynese	Child & Adol.	18.22
116277	Scott, Julie	Emergency	23.78
116278	Victoria Kuehl	Recovery	22.38
116279	Anthony Hall	Recovery	19.31
116280	Deborah Ibanez	Century	7.01
116281	Scott, Julie	Mental Health	17.26
116282	Love, Michal	Child & Adol.	40.00
116283	Robbins, Elisa	Medical	40.00

**Southwest Counseling Service  
December 2023 Check Register**

116284	Christensen, Vanessa	Medical	28.95
116285	Memorial Hospital	Emergency	400.00
116286	Refresh Design Studio	Admin	742.50
116287	Philadelphia Insurance Company	Admin	145,056.00
116288	Locum Tenens	Psychiatric	9,361.76
116289	Api Systems Integrators	TC, Recovery	1,657.58
116290	SCS	QOL	4,063.18
116291	SCS	3-SOR-MAT, Medical	1,574.00
EFTPS	RSNB	Personnel and Payroll Deductions	955.72
EFTPS	RSNB	Personnel and Payroll Deductions	21,184.10
EFTPS	RSNB	Personnel and Payroll Deductions	46.12
EFTPS	RSNB	Personnel and Payroll Deductions	1,904.60
EFTPS	RSNB	Personnel and Payroll Deductions	158.12
EFTPS	RSNB	Personnel and Payroll Deductions	124,810.97
11274 - 11427 & Electronic	Salaries	Payroll	535,496.27

**\$ 1,547,778.82**

December 2023 Check Register Information Descriptions				
Check No.	Vendor	Program	Check Amt.	Description
106549	Jasperson, Stephanie	ESMI 2	(11.24)	Void and reissued as check #116273
108757	Scott, Julie	Emergency	(10.90)	Void and reissued as check #116273
109216	Larson, Shawneen	Recovery	(18.80)	Void and reissued as check #116274
109223	Trumble, Jynese	Child & Adol.	(18.22)	Void and reissued as check #116275
109643	Scott, Julie	Emergency	(23.78)	Void and reissued as check #116276
109620	Kuehl, Victoria	Recovery	(22.38)	Void and reissued as check #116277
109609	Hall, Anthony	Recovery	(19.31)	Void and reissued as check #116278
111308	Deborah Ibanez	Century	(7.01)	Void and reissued as check #116279
112075	Scott, Julie	Mental Health	(17.26)	Void and reissued as check #116280
112398	Love, Michal	Child & Adol.	(40.00)	Void and reissued as check #116281
115205	Robbins, Elisa	Medical	(40.00)	Void and reissued as check #116282
115302	Christensen, Vanessa	Medical	(28.95)	Void and reissued as check #116283
116172	RS Family Recreation Center	QOL	1,500.00	Rec Passes, Qty: 10
116197	Aspen Construction	TC, Recovery, Bridges, Medical, Mental Health	3,520.00	Snow removal 11/24, 12/3, & 12/9/23. Moved furniture at Foothill. Jetted sewer lines at Foothill.
116198	BluSky Restoration Contractors, LLC	Child & Adol.	1,344.57	Cleaning, general demolition, painting, and water extraction & remediation in the laundry room, under the stairs, bathroom, and office at 1414 9th street.
116199	Carrington Pointe Apartments	QOL	300.00	Rent assistance
116203	CNA Surety	Admin	503.19	WY Blanket Notary Errors and Omissions Policy. WY Dishonesty Bond Counseling Service, Qty: 34
116216	I'll Do It Yard Services	Continental	150.00	Pine tree removal and cleanup
116217	J M Electrical Inc.	Transitions	183.01	Replaced blown fuse and changed filter due to A/C not working
116218	John Paras Furniture	Continental	259.95	Spa Duncan twin mattress
116222	Medical Equipment & Warranty	Medical	199.00	Two year extended warranty for GE MAC 1200 EKG-Machine
116223	Netsmart	Admin	5,804.79	AMA CPT Code Subscription 1/1/24-12/31/24. Document Capture Maintenance for Batch Scanning 1/1/24-12/31/24
116227	Philadelphia Insurance Company	Admin	33,376.00	Cyberliability & Flexi Plus Five 11/18/23-24
116229	R & D Sweeping & Asphalt Maintenance LC	Mental Health	2,775.00	Asphalt crack sealing at College Hill
116272	VOID	VOID	VOID	Check jammed in printer
116273	Jasperson, Stephanie	ESMI 2	11.24	Reprint
116274	Scott, Julie	Emergency	10.90	Reprint
116275	Larson, Shawneen	Recovery	18.80	Reprint
116276	Trumble, Jynese	Child & Adol.	18.22	Reprint
116277	Scott, Julie	Emergency	23.78	Reprint
116278	Victoria Kuehl	Recovery	22.38	Reprint
116279	Anthony Hall	Recovery	19.31	Reprint
116280	Deborah Ibanez	Century	7.01	Reprint
116281	Scott, Julie	Mental Health	17.26	Reprint
116282	Love, Michal	Child & Adol.	40.00	Reprint
116283	Robbins, Elisa	Medical	40.00	Reprint
116284	Christensen, Vanessa	Medical	28.95	Reprint
116289	Api Systems Integrators	TC, Recovery	1,657.58	Installed 2 New DNRS with NP-200R Heads. Installed NC-100R Relay to Shutdown HVAC. Changed programming to supervisory not alarm on duct detectors. (Smoke Detectors)

**Accounts Receivable Write-Off Request**  
**Self Pays Balances under \$25**  
**December-23**

Balances under \$25 are reviewed monthly and are only submitted for request when the balance is at least one year or the client is deceased. These balances have met the criteria for semi-annual write-off consideration. These balance do not meet the minimum requirements to be turned over to collections.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>
917638	\$ 4.00	Does not meet qualifications for collection activity
904816	10.00	Does not meet qualifications for collection activity
909707	24.00	Does not meet qualifications for collection activity
917034	12.00	Does not meet qualifications for collection activity
918072	10.00	Does not meet qualifications for collection activity
905019	11.60	Does not meet qualifications for collection activity
918509	20.00	Does not meet qualifications for collection activity
916980	3.00	Does not meet qualifications for collection activity
916979	4.00	Does not meet qualifications for collection activity
918551	4.00	Does not meet qualifications for collection activity
900368	4.00	Does not meet qualifications for collection activity
917061	8.00	Does not meet qualifications for collection activity
918450	4.00	Does not meet qualifications for collection activity
918203	4.00	Does not meet qualifications for collection activity
917929	4.00	Does not meet qualifications for collection activity
918014	4.00	Does not meet qualifications for collection activity
918072	7.00	Does not meet qualifications for collection activity
28846	11.00	Does not meet qualifications for collection activity
918268	4.00	Does not meet qualifications for collection activity
5149	4.00	Does not meet qualifications for collection activity
26243	8.00	Does not meet qualifications for collection activity
23575	8.00	Does not meet qualifications for collection activity
31187	4.00	Does not meet qualifications for collection activity
28973	3.00	Does not meet qualifications for collection activity
918241	4.00	Does not meet qualifications for collection activity
901475	4.00	Does not meet qualifications for collection activity
909612	2.00	Does not meet qualifications for collection activity
917034	12.00	Does not meet qualifications for collection activity
4417	6.00	Does not meet qualifications for collection activity
917728	22.00	Does not meet qualifications for collection activity
917927	12.00	Does not meet qualifications for collection activity
31187	6.00	Does not meet qualifications for collection activity
901475	10.00	Does not meet qualifications for collection activity
909612	2.00	Does not meet qualifications for collection activity
918551	3.00	Does not meet qualifications for collection activity
918072	3.00	Does not meet qualifications for collection activity
28846	3.00	Does not meet qualifications for collection activity
917927	3.00	Does not meet qualifications for collection activity
903248	20.00	Does not meet qualifications for collection activity
26243	7.55	Does not meet qualifications for collection activity
917927	3.00	Does not meet qualifications for collection activity

31187	3.00	Does not meet qualifications for collection activity
908365	3.25	Does not meet qualifications for collection activity
918123	6.18	Does not meet qualifications for collection activity
25838	3.50	Does not meet qualifications for collection activity
918235	18.83	Does not meet qualifications for collection activity
917948	16.88	Does not meet qualifications for collection activity
918549	23.97	Does not meet qualifications for collection activity
913624	11.50	Does not meet qualifications for collection activity
918335	20.00	Does not meet qualifications for collection activity
28973	8.00	Does not meet qualifications for collection activity
916980	4.00	Does not meet qualifications for collection activity
916979	4.00	Does not meet qualifications for collection activity
918551	8.00	Does not meet qualifications for collection activity
900368	3.00	Does not meet qualifications for collection activity
915949	16.00	Does not meet qualifications for collection activity
918304	20.00	Does not meet qualifications for collection activity
918014	6.00	Does not meet qualifications for collection activity
918413	6.00	Does not meet qualifications for collection activity
30200	22.00	Does not meet qualifications for collection activity
918268	4.00	Does not meet qualifications for collection activity
918203	4.00	Does not meet qualifications for collection activity
918466	8.00	Does not meet qualifications for collection activity
918005	6.00	Does not meet qualifications for collection activity
901343	6.00	Does not meet qualifications for collection activity
911786	18.83	Does not meet qualifications for collection activity
908365	2.50	Does not meet qualifications for collection activity
912090	10.00	Does not meet qualifications for collection activity
21093	16.50	Does not meet qualifications for collection activity
5149	7.75	Does not meet qualifications for collection activity
903057	10.00	Does not meet qualifications for collection activity
28244	18.00	Does not meet qualifications for collection activity
917605	18.51	Does not meet qualifications for collection activity
913038	18.00	Does not meet qualifications for collection activity
916281	20.25	Does not meet qualifications for collection activity
905019	11.60	Does not meet qualifications for collection activity

**Total**            \$    686.20

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**BOARD SIGNATURE**

**Accounts Receivable Write-Off Request**  
**Self Pays Balances over \$25**  
**December-23**

Balances over \$25 are reviewed monthly and are only submitted for request when the balance is at least one year or the client is deceased. These balances have met the criteria for semi-annual write-off consideration. These balance do not meet the minimum requirements to be turned over to collections.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off

**Total**      \$      -

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**BOARD SIGNATURE**

**Accounts Receivable Write-Off Request  
Collection Accounts- Bankruptcies  
December-23**

Bankruptcy Balances are requested for write-off once received by the agency for dismissal. These are accounts that were previously turned over for collections, since this time bankruptcy proceedings have taken place. This money is not collectable by law. These are requested for semi-annual write-off.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>
916692	\$ 185.00	Bankruptcy Discharged
3124	51.57	Bankruptcy Discharged
917323	121.79	Bankruptcy Discharged
2631	211.40	Bankruptcy Discharged
916685	326.35	Bankruptcy Discharged
901737	1,473.14	Bankruptcy Discharged

**Total**                    \$ 2,369.25

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**BOARD SIGNATURE**



**Accounts Receivable Write-Off Request**  
**Collection Accounts- Bankruptcies**  
**December-23**

Bankruptcy Balances are requested for write-off once received by the agency for dismissal. These are accounts that were previously turned over for collections, since this time bankruptcy proceedings have taken place. This money is not collectable by law. These are requested for semi-annual write-off.

Client Account Number	Amount of Write-Off	Reason for the request for Write-Off
22610	\$ 563.76	Deceased
914252	300.00	Deceased
2284	329.50	Deceased
902185	1,499.46	Deceased
30623	307.00	Deceased

**Total**                    **\$ 2,999.72**

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**BOARD SIGNATURE**

**Accounts Receivable Write-Off Request**  
**No Show Fee's**  
**December-23**

No show fee's are reviewed monthly and are only submitted for request when the balance is older than one year or the client is deceased. These services do not meet the minimum requirements to be turned over to collections. These balances have met the criteria for semi-annual write-off consideration.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>
904816	\$ 30.00	Does not meet qualifications for collection activity
901464	40.00	Does not meet qualifications for collection activity
907674	26.00	Does not meet qualifications for collection activity
909707	10.00	Does not meet qualifications for collection activity
918015	40.00	Does not meet qualifications for collection activity
916102	10.00	Does not meet qualifications for collection activity
27338	10.00	Does not meet qualifications for collection activity
907865	40.00	Does not meet qualifications for collection activity
916967	40.00	Does not meet qualifications for collection activity
918050	20.00	Does not meet qualifications for collection activity
909478	40.00	Does not meet qualifications for collection activity
917034	10.00	Does not meet qualifications for collection activity
917801	10.00	Does not meet qualifications for collection activity
917934	50.00	Does not meet qualifications for collection activity
900868	10.00	Does not meet qualifications for collection activity
5040	30.00	Does not meet qualifications for collection activity
917595	10.00	Does not meet qualifications for collection activity
1564	20.00	Does not meet qualifications for collection activity
905670	10.00	Does not meet qualifications for collection activity
918079	10.00	Does not meet qualifications for collection activity
917621	45.00	Does not meet qualifications for collection activity
911364	60.00	Does not meet qualifications for collection activity
901977	40.00	Does not meet qualifications for collection activity
916115	40.00	Does not meet qualifications for collection activity
918170	30.00	Does not meet qualifications for collection activity
2859	20.00	Does not meet qualifications for collection activity
913474	10.00	Does not meet qualifications for collection activity
905061	60.00	Does not meet qualifications for collection activity
917290	10.00	Does not meet qualifications for collection activity
916341	10.00	Does not meet qualifications for collection activity
916778	10.00	Does not meet qualifications for collection activity
918463	10.00	Does not meet qualifications for collection activity
903728	10.00	Does not meet qualifications for collection activity
918301	10.00	Does not meet qualifications for collection activity
918490	10.00	Does not meet qualifications for collection activity
914939	10.00	Does not meet qualifications for collection activity
918090	10.00	Does not meet qualifications for collection activity
918050	20.00	Does not meet qualifications for collection activity
918100	10.00	Does not meet qualifications for collection activity
909478	40.00	Does not meet qualifications for collection activity
917493	10.00	Does not meet qualifications for collection activity
917178	20.00	Does not meet qualifications for collection activity

905670	10.00	Does not meet qualifications for collection activity
917991	10.00	Does not meet qualifications for collection activity
917820	30.00	Does not meet qualifications for collection activity
918009	20.00	Does not meet qualifications for collection activity
918551	10.00	Does not meet qualifications for collection activity
905682	10.00	Does not meet qualifications for collection activity
918204	10.00	Does not meet qualifications for collection activity
917440	10.00	Does not meet qualifications for collection activity
911989	10.00	Does not meet qualifications for collection activity
911364	10.00	Does not meet qualifications for collection activity
901977	30.00	Does not meet qualifications for collection activity
916115	30.00	Does not meet qualifications for collection activity
913474	10.00	Does not meet qualifications for collection activity
905061	60.00	Does not meet qualifications for collection activity
900368	20.00	Does not meet qualifications for collection activity
917934	10.00	Does not meet qualifications for collection activity
916916	10.00	Does not meet qualifications for collection activity
916566	5.00	Does not meet qualifications for collection activity
918450	10.00	Does not meet qualifications for collection activity
918107	10.00	Does not meet qualifications for collection activity
917945	10.00	Does not meet qualifications for collection activity
918435	10.00	Does not meet qualifications for collection activity
917801	10.00	Does not meet qualifications for collection activity
917934	10.00	Does not meet qualifications for collection activity
918203	10.00	Does not meet qualifications for collection activity
911833	20.00	Does not meet qualifications for collection activity
918170	10.00	Does not meet qualifications for collection activity
2859	20.00	Does not meet qualifications for collection activity
918037	10.00	Does not meet qualifications for collection activity
917568	10.00	Does not meet qualifications for collection activity
904838	10.00	Does not meet qualifications for collection activity
2137	10.00	Does not meet qualifications for collection activity
917638	10.00	Does not meet qualifications for collection activity
917929	20.00	Does not meet qualifications for collection activity
917789	10.00	Does not meet qualifications for collection activity
917531	10.00	Does not meet qualifications for collection activity
918462	10.00	Does not meet qualifications for collection activity
917078	10.00	Does not meet qualifications for collection activity
918126	10.00	Does not meet qualifications for collection activity
6195	10.00	Does not meet qualifications for collection activity
3930	10.00	Does not meet qualifications for collection activity
918442	10.00	Does not meet qualifications for collection activity
915649	10.00	Does not meet qualifications for collection activity
904252	10.00	Does not meet qualifications for collection activity
905811	40.00	Does not meet qualifications for collection activity
914307	20.00	Does not meet qualifications for collection activity
916799	10.00	Does not meet qualifications for collection activity
903228	10.00	Does not meet qualifications for collection activity
901878	20.00	Does not meet qualifications for collection activity
912479	10.00	Does not meet qualifications for collection activity
1564	20.00	Does not meet qualifications for collection activity
918405	10.00	Does not meet qualifications for collection activity

906701	10.00	Does not meet qualifications for collection activity
918079	10.00	Does not meet qualifications for collection activity
918052	30.00	Does not meet qualifications for collection activity
23575	12.00	Does not meet qualifications for collection activity
911610	10.00	Does not meet qualifications for collection activity
917621	25.04	Does not meet qualifications for collection activity
1951	10.00	Does not meet qualifications for collection activity
917350	20.00	Does not meet qualifications for collection activity
911106	10.00	Does not meet qualifications for collection activity
912900	10.00	Does not meet qualifications for collection activity
918025	10.00	Does not meet qualifications for collection activity
916281	10.00	Does not meet qualifications for collection activity
909266	10.00	Does not meet qualifications for collection activity
917934	30.00	Does not meet qualifications for collection activity
912157	10.00	Does not meet qualifications for collection activity
900868	10.00	Does not meet qualifications for collection activity
905782	15.00	Does not meet qualifications for collection activity
915551	10.00	Does not meet qualifications for collection activity
5040	30.00	Does not meet qualifications for collection activity
917595	10.00	Does not meet qualifications for collection activity
914466	10.00	Does not meet qualifications for collection activity
917621	20.00	Does not meet qualifications for collection activity
911364	50.00	Does not meet qualifications for collection activity
31187	10.00	Does not meet qualifications for collection activity
901977	10.00	Does not meet qualifications for collection activity
916115	10.00	Does not meet qualifications for collection activity
918170	20.00	Does not meet qualifications for collection activity
914489	16.00	Does not meet qualifications for collection activity
913115	10.00	Does not meet qualifications for collection activity
914862	10.00	Does not meet qualifications for collection activity
3395	5.00	Does not meet qualifications for collection activity
909612	10.00	Does not meet qualifications for collection activity
31369	20.00	Does not meet qualifications for collection activity
916967	40.00	Does not meet qualifications for collection activity
917034	10.00	Does not meet qualifications for collection activity
907827	10.00	Does not meet qualifications for collection activity
30330	20.00	Does not meet qualifications for collection activity
916912	10.00	Does not meet qualifications for collection activity
905782	10.00	Does not meet qualifications for collection activity
918032	20.00	Does not meet qualifications for collection activity
908365	10.00	Does not meet qualifications for collection activity
918544	10.00	Does not meet qualifications for collection activity
28191	4.00	Does not meet qualifications for collection activity
917927	10.00	Does not meet qualifications for collection activity
31187	20.00	Does not meet qualifications for collection activity
918051	10.00	Does not meet qualifications for collection activity
915762	5.00	Does not meet qualifications for collection activity
<b>Total</b>	<b>2,378.04</b>	

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**BOARD SIGNATURE**

**Accounts Receivable Write-Off Request  
Suspended Collection Accounts-  
December-23**

Collection accounts that have been suspended by Wakefield & Associates are reviewed for write off semi-annually. The following accounts have no way to force payment, and collection attempts have been exhausted.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>
909803	\$ 227.73	Suspended Collection Account
904793	31.50	Suspended Collection Account
904565	237.70	Suspended Collection Account
907366	173.76	Suspended Collection Account
1843	1,115.00	Suspended Collection Account
916402	393.00	Suspended Collection Account
918402	94.00	Suspended Collection Account
2279	215.00	Suspended Collection Account
916362	200.00	Suspended Collection Account
917047	400.00	Suspended Collection Account
11444	40.00	Suspended Collection Account
913400	2,069.90	Suspended Collection Account
5360	61.50	Suspended Collection Account
551	327.00	Suspended Collection Account
25838	1,551.42	Suspended Collection Account
900215	55.00	Suspended Collection Account
1000090	200.00	Suspended Collection Account
1000090	871.00	Suspended Collection Account

**\$ 8,263.51**

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**BOARD SIGNATURE**

**Accounts Receivable Write-Off Request  
Uncollectable Insurance  
December-23**

Third party accounts are reviewed for Write-Off every January and July. These balances can no longer be submitted to third party payors.

<b>Client Account Number</b>	<b>Amount of Write-Off</b>	<b>Reason for the request for Write-Off</b>
VIGGR000	\$ 146.00	Charges weren't submitted to insurance
SLAMA000	69.00	Charges weren't submitted to insurance
SHEDA002	17.00	Timely filing
GONPE000	58.00	Timely filing
<b>Total</b>	<b>\$ 290.00</b>	

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**BOARD SIGNATURE**

**Southwest Counseling Service**  
**Balance Sheet**  
As of December 31, 2023

**ASSETS**

**Current Assets**

**Checking/Savings**

1020 · General Operating Account	510,590.21
1026 · Reserve	1,061,122.04
1031 · Commerce Bank- Cash Reserve	1,106,810.19

**Total Checking/Savings** 2,678,522.44

**Total Current Assets** 2,678,522.44

**TOTAL ASSETS** 2,678,522.44

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2110 · ACCOUNTS PAYABLE	-3,450.87
<b>Total Accounts Payable</b>	<u>-3,450.87</u>

**Other Current Liabilities**

24000 · Payroll Liabilities	14,019.37
<b>Total Other Current Liabilities</b>	<u>14,019.37</u>

**Total Current Liabilities** 10,568.50

**Total Liabilities** 10,568.50

**Equity**

32000 · Unrestricted Net Assets	4,105,445.40
<b>Net Income</b>	<u>-1,437,491.46</u>

**Total Equity** 2,667,953.94

**TOTAL LIABILITIES & EQUITY** 2,678,522.44

The Balance Sheet provides the assets and liabilities for the specific point in time of December 31, 2023. The total cash assets are \$2,678,522.44. The previous month's total cash was \$3,001,252.45, a decrease in cash in the amount of \$322,730.01 from the previous month. The year to date expenditures through December 31st total \$8,497,105.20. The average cost per day of operations increased slightly from the previous month at \$46,179.92. Liabilities as of December 31, 2023 total \$10,568.50. Based upon all cash balances, SCS is currently at 58 days of cash on hand.

<b>FY 2024 Accounts Receivable Report</b>					
<b>Dec-23</b>					
	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 338,636.96	\$ 53,852.41	\$ (37,264.70)	\$ (15,985.31)	\$ 339,239.36
Insurance	178,543.03	79,507.36	(49,549.15)	(41,243.83)	167,257.41
Medicaid	137,013.93	43,369.36	(45,636.13)	(7,081.33)	127,665.83
Medicare	13,206.61	5,335.66	(4,073.55)	(1,549.24)	12,919.48
EAP	13,817.82	4,482.13	(963.02)	(1,286.98)	16,049.95
Client Contracts	13,572.17	12,357.37	(29,592.06)	16,926.90	13,264.38
Collection	1,374,928.72	25,942.62	(3,494.65)	(3,570.15)	1,393,806.54
State Contracts	910,892.49	871,772.78	(999,930.15)	145,230.37	927,965.49
Cancellation/No Show	10,899.78	780.00	(232.00)	-	11,447.78
<b>Total</b>	<b>\$ 694,790.52</b>				<b>\$ 676,396.41</b>

<b>Nov-23</b>					
	Beginning Balance	Charges	Payments	Adjustments	Ending Balance
Self Pay	\$ 324,456.46	\$ 62,907.68	\$ (28,152.63)	\$ (20,574.55)	\$ 338,636.96
Insurance	188,599.13	109,285.89	(58,838.20)	(60,503.79)	178,543.03
Medicaid	103,647.53	54,550.81	(14,482.29)	(6,702.12)	137,013.93
Medicare	13,569.31	4,797.18	(2,787.59)	(2,372.29)	13,206.61
EAP	16,000.02	9,759.13	(3,903.72)	(8,037.61)	13,817.82
Client Contracts	12,186.43	15,478.20	(23,496.18)	9,403.72	13,572.17
Collection	1,357,668.85	21,382.79	(2,440.20)	(1,682.72)	1,374,928.72
State Contracts	1,033,335.05	821,091.00	(888,022.44)	(55,511.12)	910,892.49
Cancellation/No Show	10,514.78	870.00	(485.00)	-	10,899.78
<b>Total</b>	<b>\$ 658,458.88</b>				<b>\$ 694,790.52</b>

<b>Changes from Previous Month</b>					
	Charges	Payments	Adjustments	Ending Balance	
Self Pay	\$ (9,055.27)	\$ (9,112.07)	\$ 4,589.24	\$ 602.40	
Insurance	\$ (29,778.53)	\$ 9,289.05	\$ 19,259.96	\$ (11,285.62)	
Medicaid	\$ (11,181.45)	\$ (31,153.84)	\$ (379.21)	\$ (9,348.10)	
Medicare	\$ 538.48	\$ (1,285.96)	\$ 823.05	\$ (287.13)	
EAP	\$ (5,277.00)	\$ 2,940.70	\$ 6,750.63	\$ 2,232.13	
Client Contracts	\$ (3,120.83)	\$ (6,095.88)	\$ 7,523.18	\$ (307.79)	
			\$ -		
<b>Amount Increase/Decrease</b>	<b>\$ (57,874.60)</b>	<b>\$ (35,418.00)</b>	<b>\$ 38,566.85</b>	<b>\$ (18,394.11)</b>	

The total outstanding balance for amounts owed to Southwest Counseling Service for December 2023 is \$676,396.41. The receivables decreased from the previous month. The total receivables excludes Collection, State Contracts and Cancellation/No show fees.



**Southwest Counseling Service  
Revenues FY24**

50%

State Contracts	FY24 Budget	Dec-23	% Month	YTD	%YTD	Difference
<b>Outpatient Services</b>						
MH - Outpatient	\$ 1,038,642.78	\$ 86,553.57	8%	\$ 432,767.86	42%	\$ (605,874.92)
MH - CARF	14,015.00	1,167.92	8%	5,839.60	42%	(8,175.40)
MH- Direct Care Salaries	182,343.00	15,195.25	8%	75,976.25	42%	(106,366.75)
MH- Emergency Services	29,218.00	2,434.83	8%	12,174.15	42%	(17,043.85)
MH- Regional Med. Management	133,729.00	11,144.08	8%	55,720.40	42%	(78,008.60)
MH- Regional Nursing Support	41,291.00	3,440.92	8%	17,204.60	42%	(24,086.40)
MH- Regional Early Intervention	53,302.00	4,441.83	8%	22,209.15	42%	(31,092.85)
MH- ESMI	56,277.73	4,490.01	8%	24,847.60	44%	(31,430.13)
MH- Jail Based Services	50,000.00	4,166.67	8%	20,833.35	42%	(29,166.65)
SA - Outpatient	606,870.00	50,572.50	8%	252,862.50	42%	(354,007.50)
SA- Direct Care Salaries	313,899.00	26,158.25	8%	130,791.25	42%	(183,107.75)
SA - CARF	6,100.00	508.33	8%	2,541.65	42%	(3,558.35)
SA - HB 308	454,450.00	37,870.84	8%	189,354.20	42%	(265,095.80)
MH & SA- Peer Specialist	90,000.00	7,500.00	8%	37,500.00	42%	(52,500.00)
CCRS	208,800.00	17,400.00	8%	87,000.00	42%	(121,800.00)
MH - LT Group Home -Sweetwater	632,675.31	52,722.94	8%	263,614.70	42%	(369,060.61)
MH - LT Group Home - Uinta	517,643.44	43,136.95	8%	215,684.75	42%	(301,958.69)
SOR- Medication Assisted Treatment	483,000.00	47,150.00	10%	250,637.00	52%	(232,363.00)
SA - Peer Review	2,500.00		0%	-	0%	(2,500.00)
<b>CCBHC</b>						
CCBHC	1,000,000.00	144,112.91	14%	548,502.85	55%	(451,497.15)
<b>Regional Services - MH</b>						
MH- Transitional Grp - Sweetwater	438,588.46	36,549.04	8%	182,745.19	42%	(255,843.27)
MH - SIP- Sweetwater	155,302.06	12,941.84	8%	64,709.20	42%	(90,592.86)
MH- SIP- Uinta County	207,069.41	17,255.78	8%	86,278.90	42%	(120,790.51)
MH- Transitional Grp - Uinta	389,856.40	32,488.03	8%	162,440.15	42%	(227,416.25)
MH -Sub-Acute Crisis Residential	397,917.00	33,159.76	8%	254,759.92	64%	(143,157.08)
MH -Sub-Acute Crisis Residential Uinta	79,583.00	6,631.92	8%	46,423.48	58%	(33,159.52)
<b>Regional Services - SA</b>						
SA - Residential	2,241,069.28	186,755.78	8%	933,778.90	42%	(1,307,290.38)
SA- Residential Women and Children	703,347.15	58,612.26	8%	293,061.30	42%	(410,285.85)
SA- Transitional (SL)	199,290.49	16,607.54	8%	83,037.70	42%	(116,252.79)
SA- Detox	136,417.08	11,368.09	8%	56,840.45	42%	(79,576.63)
<b>Quality of Life</b>						
MH - Quality of Life	102,730.00	7,096.00	7%	34,288.83	33%	(68,441.17)
SA- Quality of Life	23,680.00	1,497.00	6%	4,494.00	19%	(19,186.00)
<b>General Funds</b>						
County	650,488.00	54,207.33	8%	325,243.98	50%	(325,244.02)
Client Fees	370,000.00	27,382.54	7%	182,673.14	49%	(187,326.86)
Insurance	631,305.00	49,549.15	8%	298,909.84	47%	(332,395.16)
Medicaid	557,825.00	45,728.57	8%	255,329.25	46%	(302,495.75)
Medicare	44,325.00	4,073.55	9%	20,900.10	47%	(23,424.90)
EAP	61,375.00	963.02	2%	14,544.93	24%	(46,830.07)
DFS	5,000.00		0%	743.50	15%	(4,256.50)
DVR/DDS	2,000.00		0%	595.00	30%	(1,405.00)
Medical Service Fees	112,000.00	14,141.09	13%	46,156.74	41%	(65,843.26)
Food Stamps	99,520.00	5,908.58	6%	25,536.95	26%	(73,983.05)
<b>Grants and Contracts</b>						
General Contracts	110,500.00	15,985.33	14%	68,496.23	62%	(42,003.77)
Treatment Court	82,800.00	6,900.00	8%	41,400.00	50%	(41,400.00)
Federal Probation	4,000.00	-	0%	165.00	4%	(3,835.00)
County Prevention	243,229.00	18,517.46	8%	158,944.95	65%	(84,284.05)
ARPA Capital Construction	1,780,217.00		0%	-	0%	(1,780,217.00)
<b>Miscellaneous Funds</b>						
Operations Carryover	2,900,000.00	-	0%	2,900,000.00	100%	-
Reserve	1,383,095.50	-	0%	1,383,095.50	100%	-
Interest Earned	22,000.00	1,743.35	8%	11,272.12	51%	(10,727.88)
Commissary Funds	5,700.00	201.78	4%	2,049.42	36%	(3,650.58)
Miscellaneous	15,000.00	285.94	2%	757,732.71	5052%	742,732.71
<b>Total Revenues</b>	<b>\$ 15,786,890.59</b>	<b>\$ 1,226,718.53</b>	<b>8%</b>	<b>\$ 11,342,709.24</b>	<b>72%</b>	<b>\$ (4,444,181.35)</b>
<b>Total Revenue excluding carryover</b>	<b>\$ 20,069,986.09</b>			<b>\$ 7,059,613.74</b>	<b>35%</b>	

Southwest Counseling Service  
Expenditures FY24

50%

Personnel	FY24 Budget	Dec-23	% Month	YTD	%YTD	Difference
Salaries	\$ 7,918,379.34	\$ 670,442.66	8%	\$ 3,546,675.80	45%	(4,371,703.54)
FICA	685,470.00	47,960.87	7%	256,037.00	37%	(429,433.00)
Wyoming Retirement	1,203,450.00	101,213.52	8%	624,400.88	52%	(579,049.12)
Health Insurance	2,138,440.00	172,181.50	8%	1,031,146.13	48%	(1,107,293.87)
Life Insurance	35,700.00	1,868.30	5%	11,084.50	31%	(24,615.50)
Worker's Compensation	49,000.00	5,089.97	10%	27,107.57	55%	(21,892.43)
Unemployment	25,000.00		0%	-	0%	(25,000.00)
Wellness	13,580.00	638.04	5%	3,786.10	28%	(9,793.90)
Background Check	11,010.00	307.59	3%	3,584.99	33%	(7,425.01)
Contracts	429,750.00	82,365.65	19%	289,908.29	67%	(139,841.71)
Contract- Transitional Grp - Uinta	389,856.40	32,488.03	8%	162,440.15	42%	(227,416.25)
Contract - SIP Uinta County	207,069.41	17,255.78	8%	86,278.90	42%	(120,790.51)
Contract - Sub-Acute Crisis Stabilization	79,583.00	6,631.92	8%	33,159.60	42%	(46,423.40)
Contract - LT Group Home - Uinta	517,643.44	43,136.95	8%	215,684.75	42%	(301,958.69)
Consultation	10,000.00	1,081.50	11%	9,152.00	92%	(848.00)
Recruitment	8,225.00	415.00	5%	6,428.72	78%	(1,796.28)
Travel/Vehicle Expenses						
Travel-Mileage Reimbursement	12,000.00	1,150.93	10%	5,411.83	45%	(6,588.17)
Vehicle Fuel	28,300.00	1,653.38	6%	11,306.36	40%	(16,993.64)
Vehicle Maintenance	16,000.00	1,004.27	6%	10,625.64	66%	(5,374.36)
Conference and Seminar Travel	22,600.00	9,601.62	42%	19,189.33	85%	(3,410.67)
Training	30,000.00	6,883.30	23%	28,744.40	96%	(1,255.60)
Operating						
Supplies	164,748.00	8,608.70	5%	71,958.75	44%	(92,789.25)
Food	235,295.00	29,483.03	13%	147,833.88	63%	(87,461.12)
Rent	113,400.00	11,159.00	10%	67,481.00	60%	(45,919.00)
Utilities	192,454.00	18,597.12	10%	98,060.41	51%	(94,393.59)
Insurance- G&P/ Vehicles	160,590.00	178,935.19	111%	184,060.19	115%	23,470.19
Advertising	35,500.00	4,430.09	12%	27,707.43	78%	(7,792.57)
Books/Magazines/Video	4,000.00	27.58	1%	3,707.30	93%	(292.70)
Client/Insurance Refund	3,000.00	243.17	8%	2,400.38	80%	(599.62)
Computer Hardware	50,000.00	29.99	0%	17,079.32	34%	(32,920.68)
Computer Software	332,975.00	19,699.29	6%	277,536.07	83%	(55,438.93)
Computer Maintenance	10,000.00	742.50	7%	9,586.90	96%	(413.10)
Computer Communication	57,000.00	3,005.25	5%	17,881.50	31%	(39,118.50)
Equipment	110,000.00	943.98	1%	8,129.26	7%	(101,870.74)
Leased Equipment	50,000.00	4,449.47	9%	23,112.22	46%	(26,887.78)
Maintenance	182,400.00	9,395.81	5%	65,238.32	36%	(117,161.68)
Postage	12,250.00	1,033.65	8%	4,812.56	39%	(7,437.44)
Cleaning Supplies	16,375.00	639.94	4%	7,078.30	43%	(9,296.70)
Telephone	74,000.00	9,524.43	13%	67,900.56	92%	(6,099.44)
Testing and Materials	20,000.00	694.45	3%	1,489.95	7%	(18,510.05)
Drug Testing	25,000.00	1,744.67	7%	11,349.60	45%	(13,650.40)
Client Medical	175,000.00	20,280.22	12%	79,412.96	45%	(95,587.04)
Client Rx	15,000.00	6,134.04	41%	32,526.13	217%	17,526.13
APRN Medical Lab Fees	20,000.00	1,305.00	7%	7,850.00	39%	(12,150.00)
Recreation	3,850.00	223.06	6%	1,221.59	32%	(2,628.41)
Membership Dues	30,000.00	600.00	2%	1,409.00	5%	(28,591.00)
Collection Agency	2,000.00		0%	187.32	9%	(1,812.68)
CARF	20,115.00		0%	-	0%	(20,115.00)
MH Quality of Life						
Medical	55,030.00	3,374.18	6%	29,722.43	54%	(25,307.57)
Emergency Subsistence	3,200.00	170.70	5%	1,758.43	55%	(1,441.57)
RX	15,000.00	2,191.52	15%	11,585.42	77%	(3,414.58)
Housing	5,100.00	1,053.00	21%	1,826.00	36%	(3,274.00)
Transportation	15,400.00	127.72	1%	996.45	6%	(14,403.55)
Recreation	1,000.00	1,500.00	150%	1,524.97	152%	524.97
Community Center	8,000.00		0%	-	0%	(8,000.00)
Regional Quality of Life						
Regional Quality of Life	23,680.00	1,051.24	4%	6,877.21	29%	(16,802.79)
Miscellaneous Expenses						
Finance Charge	2,000.00		0%	161.83	8%	(1,838.17)
Credit Card Fees	20,000.00	1,411.87	7%	8,959.03	45%	(11,040.97)
Other Expenses	32,255.00	(543.28)	-2%	752,865.42	2334%	720,610.42
Debt Service/Capital Maintenance						
Capital	830,000.00	5,777.15	1%	49,391.23	6%	(780,608.77)
ARPA Funding Capital Projects	3,113,312.50		0%	12,272.94	0%	(3,101,039.56)
<b>Total Expenses</b>	<b>\$ 20,069,986.09</b>	<b>\$ 1,551,414.51</b>	<b>8%</b>	<b>\$ 8,497,105.20</b>	<b>42%</b>	<b>(11,572,880.89)</b>

## **CEO REPORT JANUARY 2024**

**NEW BOARD MEMBER:** Sweetwater County Commissioners appointed Ms. April Thompson to the board of SCS. Welcome to SCS Board!

Happy New Year! It is going to be an exciting and challenging year. With July 1, 2024 being the target date for Behavioral Health Redesign, all clients will need enrolled into the system. Each client will need to be assessed for Medicaid, Medicare, Kid Care CHIP, and determine eligibility. If the client is not eligible, the client will need to go through Medicaid Chart B for eligibility and determine what tier the individual may have eligibility. As of January 16, 2024, SCS has 1,478 distinct clients and 436 enrolled in Medicaid. The Enroll Wyoming training will occur January 24, 2024, and the majority of SCS employees will be attending by Zoom. I have sent the MOU and BAA to the lawyer, then to Enroll Wyoming to incorporate his recommended changes. If we do not have signed documents with Enroll Wyoming, SCS will do a work around and secure a release of information from each client. I think the majority of the clients will be screened by SCS employees since Enroll Wyoming will hire one person to assist centers in Uinta, Sweetwater and Carbon Counties. This is going to be a continual process for the agency.

### **PREVIOUS BUSINESS:**

**ARPA PROJECTS:** SCS has the four ARPA projects and we are hoping for bid documents.

**OPEN MINDS:** The management team and I have begun the process with Open Minds.

### **LEGISLATIVE ISSUE:**

#### **BUDGET:**

**Restore \$15.2 Million** that the Community Mental Health Centers budgets were cut by in 2020. This appropriation maintains current funding level since ARPA dollars will be discontinued. As Andi Summerville informed the board in November, this does not address the significant increases to CMHC or the cost of doing business.

**988-WAMHSAC** is supportive of this and supports the \$1.6M recommended by the Governor for text and chat. ARPA funding will run out in 2025.

**988 Trust Fund:** This appropriation is for \$46 million. The trust fund was established during the 2023 session with no funding. WAMHSAC is supportive of the trust fund.

#### **LEGISLATION:**

##### **24LSO-0115 is Behavioral Health Redesign Amendment**

Ms. Andi Summerville reported to the board last month that this legislation is to clarify the intent of the original 2021 legislation. The intent was for individuals in Tier 2 would receive

services for items that Medicaid does not cover. If this fails, there will be several individuals not covered.

**24LSO-0174 is Behavioral Health Redesign-Vulnerable Adults**

This legislation will recognize vulnerable adults as part of the “Adults with severe mental illness priority population (Tier 1). A vulnerable adult is someone over 18 that cannot provide for their basic needs (food, shelter, medical care, financial management without assistance due to a disability or mental illness”.

**24LSO-0068 Prior Authorization**

This legislation attempts to streamline prior authorization process for clients. This bill prohibits prior authorization for medication used to treat opioid use disorder.

**BOARD ACTION REQUIRED:**

**ITEM A: MOU FOR FY24 WITH SWEETWATER COUNTY SCHOOL DISTRICT #1 HEAD START -**

This is the annual MOU to coordinate with SD#1 Head Start to provide services to referrals.

**ITEM B: WORKPLACE OPTIONS EAP -** Request to be an in-network provider. The services and

rates allowable are Counseling at \$85/session, Structured Telephonic or Video Counseling at \$70/session, Critical Incident Stress Management at \$110/ hour, and SUD evaluation at \$350 per instance.

**ITEM C: CONTRACT AMENDMENT FOR PATRICIA SWAN-SMITH -** Request to increase the

hourly rate from \$40 per hour to \$47 per hour on a part-time basis of 10 hours or less per week. Also allow to provide 10 retreats during the period of 2/1/24 through 12/31/24.

**ITEM D: SOR 3 MAT AMENDMENT -** Request to accept the amendment to the agreement

between SCS and the Behavioral Health Division to increase the grant agreement by \$115,000 by adding five (5) additional slots for stimulant use disorder services at a per member per month rate of \$1,150.00.

**ITEM E: FY25 GRANT APPLICATION WITH THE WYOMING DEPARTMENT OF HEALTH,**

**BEHAVIORAL HEALTH DIVISION -** Request for approval and signature of for the FY25 funding application in the amount of \$9,321,418.87.

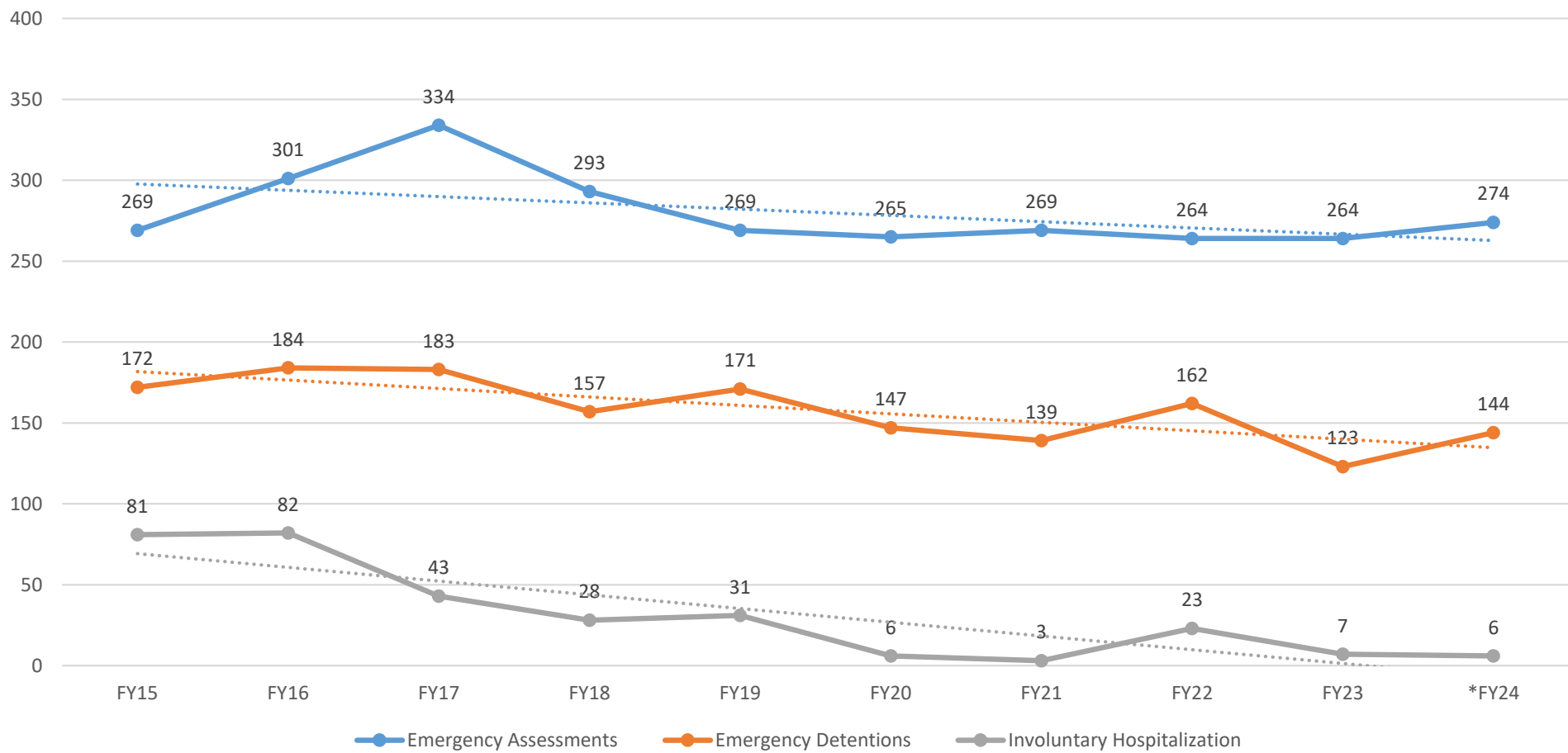
**ITEM F: ENROLL WYOMING BUSINESS ASSOCIATE AGREEMENT AND MOU -** Request for

approval and signature of the BAA and MOU with Enroll Wyoming.

**ITEM G: SOURCES OF STRENGTH AGREEMENT -** Request to approve a train-the-trainer on

youth suicide prevention program. It is currently with SD#1 and the intent to expand into SD#2. The cost is \$45,000 and will be paid for under the Prevention grant per the work plan.

### SCS Title 25





Enriching lives through wellness, recovery, and hope

**Board of Directors  
FY24/July 1, 2023**

**Raven Beattie, Chair**  
2490 Foxtail Lane  
Rock Springs, WY 82901

Cell: 307-389-7658  
[ravencallas@gmail.com](mailto:ravencallas@gmail.com)

Appointed: 7/1/22  
Term expires: 7/1/26

**Rich Fischer, Vice Chair**  
1010 Chugwater Drive  
Green River, WY 82935

Cell: 307-871-2952  
[arpfischer@aol.com](mailto:arpfischer@aol.com)

Appointed: 2/21/23  
Re-appointed: 7/1/23  
Term expires: 7/1/27

**Kristy Kauppi, Treasurer**  
2220 Westview Avenue  
Rock Springs, WY 82901

Cell: 307-220-7508  
[klkauppi@gmail.com](mailto:klkauppi@gmail.com)

Appointed: 7/1/21  
Term expires: 7/1/25

**Kayleen Logan, Secretary**  
3513 Santa Ana Drive  
Rock Springs, WY 82901

Cell: 307-371-0377  
[Kayleen50@msn.com](mailto:Kayleen50@msn.com)

Appointed: 7/1/21  
Term expires: 7/1/25

**Melissa Bates**  
518 Sidney Street  
Rock Springs, WY 82901

Cell: 307-371-9012  
[mbates@sweetwatermemorial.com](mailto:mbates@sweetwatermemorial.com)

Appointed: 7/1/23  
Term expires: 7/1/27

**Kori Rossetti**  
605 Meadow Drive  
Rock Springs, WY 82901

Cell: 307-389-9004  
[krossetti2000@hotmail.com](mailto:krossetti2000@hotmail.com)

Appointed: 7/1/22  
Term expires: 7/1/26

**April Thompson**  
807 Quincy Drive  
Rock Springs, WY 82901

Cell: 307-389-2307  
[april\\_thompson@rswy.net](mailto:april_thompson@rswy.net)

Appointed: 12/19/23  
Term expires: 7/1/25

**Commissioner Keaton West**  
(ex-officio member)  
80 W. Flaming Gorge Way  
Green River, WY 82935

Office: 307-872-3895  
Cell: 307-389-1888  
[westk@sweetwatercountywy.gov](mailto:westk@sweetwatercountywy.gov)